



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**



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EMERGENCY: DIAL 911

www.cretetwpfire.com

MINUTES FROM THE APRIL 2019 CTFPD TRUSTEES' MEETING

April 8, 2019

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Rosandich, Trustee Zimmerman, Chief Panega, Assistant Chief Radtke, Lieutenant Moeller, Lieutenant Haemker
Absent - Captain Swanson, Captain Grove

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the March 11, 2019 meeting. Second Trustee Rosandich. Motion carried.
(3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Rosandich. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 133 calls were reported for the month of March.

EMS Report: Written report submitted. A letter of intent for IDPH was accepted by Silver Cross and should be at the state with no further issues. The final spec and price quote has been received for the new ambulance. All members are current with Moodle.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: Written report presented. Nine letters are being prepared and signs will be posted regarding the public hearing for the LED sign as required by the Will County Land Use Department. No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report presented. Continuing to work with Will County Energy regarding alarms.

Assistant Chief: Written report submitted. The open Kurtz position will be filled by Firefighter/Paramedic Campione as of April 11th. Collecting quotes on the annual cost to utilize FireRMS and transfer CTFPD's current data to the new system. Prices to upgrade the server and operating system at Station #43 are being gathered due to Microsoft no longer supporting the current server. CTFPD is also in the process of purchasing mobile data computers for front line vehicles. Senate Bill 37 was discussed regarding the impact it would have on the District. Andres Medical and Fire Recovery billing are current.

Chief's Report: Written report was presented. Work continues on the budget for Fiscal Year 2019/2020. The price on replacement of leaf springs for Unit #E43 will be obtained once measurements are received from Mechanic Bachert. The unit has also been returned to Fire Service, Inc. for issues with the radiator. The work comp audit by IPRF resulted in a refund of \$5,385.00.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Communications: **Christine Casiello – Thank You** – Ms. Casiello thanked crews for their quick response to a fire at her home.

Steger Estates Fire Protection District – Thank You - A thank you was received from Steger Estates Fire Protection District for responding to a structure fire at 2403 W. Norfolk on February 24th.

Old Business: None.

New Business: **Oath of Office – Lieutenant Kyle Haemker** – The oath of office was administered to Lieutenant Kyle Haemker by Secretary Claus.

Promotion from Probationary Status to Firefighter Status – Kenna DePatis – District Trustees agreed POC member Kenna DePatis be promoted from Probationary status to Firefighter status after completing all requirements of the District.

Discuss / Approve Purchase of New Ambulance – Trustees reviewed the final specs for the proposed new ambulance. Discussion was had whether CTFPD should sell or trade-in the 2006 Medtec Ambulance; a decision has not been made at this time. Motion to approve the purchase of a 2019 Ford F550 4x4 Chassis on a custom Horton Conversion per the specifications through the NWMC/SPC Pricing Contract #174 in the amount of \$239,033.00, with the option to trade in CTFPD's 2006 Medtec Ambulance with approximately 97K miles for \$6,500.00 and approve the purchase of the power load cot/system in the amount of \$41,246.40 by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Corkill Insurance – Approve Renewal of Insurance - A proposal for the renewal of insurance was reviewed by Trustees. The proposed premium for coverage is \$200.00 less than last year. Motion by Trustee Miller to approve the renewal of insurance for the District with Corkill Insurance. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Closed Session: Discuss Contract Service Company Options / Personnel - Motion to go into Closed Session for the purpose of discussing contract service company options and personnel at 7:28 pm by Trustee Miller. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 7:58 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated discussion during Closed Session was regarding contract service company options and pay raises for personnel. No action will be taken; both issues will be tabled until the next meeting.

New Business: Approve Contract for Firefighter/EMS Service – Tabled until next meeting.

Discuss / Approval of Pay Raises – Tabled until next meeting.

Set Meeting Date to Close Fiscal Year 2018/2019 - District Trustees agreed to hold a meeting Thursday, April 25, 2019 at 3:30 pm at Station #41 for the purpose of approving any remaining bills and closing the Fiscal Year 2018/2019.

Citizens Speak: No one from the public was present for comment.

Motion to Recess the April 8, 2019 meeting at 8:01 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.