



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**



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MINUTES FROM THE JANUARY 2020 CTFPD TRUSTEES' MEETING

January 13, 2020

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

*James Miller
2/10/20*

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Rosandich, Trustee Zimmerman, Chief Panega, Assistant Chief Radtke, Captain Swanson, Lieutenant Moeller
Absent - Captain Grove, Lieutenant Haemker

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the December 9, 2019 meeting. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Rosandich. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 112 calls were reported for the month of December; 1,385 calls for the year 2019.

EMS Report: Written report submitted. Lt. Haemker will assume the position of EMS Coordinator at the end of January.

Training Officer: Written report submitted. Emails were sent to members regarding incomplete trainings. A 2019 Annual Report was also included showing the number of trainings completed and hours for each member.

Grant Summary: Written report presented. The OSFM Small Tool Grant is being looked at. Final measurements for the Diesel Exhaust Removal system were taken.

Fire Prevention: No report. Currently looking for a replacement to fill the vacant position of Fire Prevention Officer.

Assistant Chief: Assistant Chief Radtke reported 3 paid on call and 1 part time applicant are being processed. An update to the Zoll reporting software is scheduled. Installation of the mobile data terminals is complete. The server update is

in process; department email will be hosted in-house upon the completion of this update. Andres Medical and Fire Recovery billing are current.

Chief's Report: Written report was presented. The 2006 Expedition and 2006 Ambulance have been sold and all vehicle insurance has been canceled. Bathrooms are being remodeled at Station #43. Due to the new law in Illinois as of 01/01/2020, all single occupancy restrooms have been converted to all gender restrooms. Exterior signage is on order.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Communications: Trustee Miller stated an LCC Board of Directors Meeting will be held January 30th.

Old Business: None.

New Business: **Sealing of Closed Session Minutes** - Discussion was had whether to open any closed session minutes to the public. Trustee Miller made a motion to keep the closed session minutes sealed another six months. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Closed Session: **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:18 pm by Trustee Miller. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 7:54 pm by Trustee Miller. Second Trustee Rosandich. Motion carried. (3-yes, 0-no)

Trustee Miller stated discussion during Closed Session was regarding personnel. No action was taken.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the January 13, 2020 meeting at 7:55 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.