



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

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**EMERGENCY: DIAL 911**

[www.cretetwpfire.com](http://www.cretetwpfire.com)



**MINUTES FROM THE JUNE 2020 CTFPD TRUSTEES' MEETING**

**June 8, 2020**

**Crete Township Fire Protection District – Station #41  
26730 S. Stoney Island  
Crete, IL 60417**

~~LT - Miller~~

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Deputy Chief Radtke, Lieutenant Moeller  
Absent - Chief Panega, Assistant Chief Swanson, Captain Grove, Lieutenant Haemker

**Appointment of District OMA & FOIA Officers:**

Motion by Trustee Miller to appoint Mindi Claus the District OMA & FOIA Officer. Second Trustee Zimmerman. Motion carried.  
(3-yes, 0-no)

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the May 11, 2020 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 91 calls were reported for the month of May.

**EMS Report:** Written report submitted. Unit #A41 is experiencing issues with the air-ride suspension and Unit #A42 is having brake issues. Both units are being addressed by Mechanic Bachert. A brake light issue was found on Unit #A41 and will be at Manteno Ford for repairs on Monday. Silver Cross purchased pedi-nebs for all providers. Discussion was had regarding a possible service charge for refusals and lift assist calls.

**Training Officer:** Written report submitted. Members who are not caught up with online training by next month will not be allowed to work. Tuesday night training resumed last week.

**Grant Summary:** Written report presented. No word has been received on the outstanding grant award notifications.

**Fire Prevention:** Written report presented. The review for one of the three solar power fields on Goodenow Road should be back from FSCI tomorrow. Balmoral Park's south parking lot will be utilized to store up to 1,500 new vehicles until December 31, 2020.

**Deputy Chief:** Written report submitted. The Kurtz contract has returned to full staff. COVID-19 restrictions on secondary employment have been lifted and part time scheduling is back to normal. Hose testing has begun and should be completed by June 30<sup>th</sup>. The network server backup has been completed. CTFPD is working with Will County 911 on issues with a CAD update. Andres Medical and Fire Recovery billing are current.

**Chief's Report:** Written report was presented. An Officer's Meeting was held on Thursday, June 4<sup>th</sup>. Due to social unrest in the area May 31<sup>st</sup>, two additional members were brought on shift due to the possibility of neighboring departments requiring assistance. CTFPD will no longer be doing birthday, graduation or retirement drive-bys for residents since the stay at home order was lifted June 1<sup>st</sup>. Quarterly payroll was completed Monday, June 1<sup>st</sup>. CTFPD does not qualify for the second round of federal funds available from the COVID-19 stimulus package.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** **Ronnie Spencer – Thank You** – A thank you was received from Ronnie Spencer for driving by his home for his birthday during the stay at home order.

**Steger Estates Fire Protection District – Thank You** - A thank you was received from Steger Estates Fire Protection District for responding to a fire at 23940 S. Loomis on May 15<sup>th</sup>.

**City of Kankakee Fire Department – Thank You** - A thank you was received from City of Kankakee Fire Department for responding to a water rescue and recovery on the Kankakee River.

**Old Business:** None.

**New Business:** **Letter of Resignation – Firefighter/EMT-B O'Flaherty** – Motion to accept the letter of resignation from Firefighter/EMT-B Cian O'Flaherty by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Vacate Roadway Known as Burville Road at Exchange Street – Property Located at Station #42** – A letter was sent to Crete Township Road Commissioner Tony Recupito requesting Burville Road, that runs on the property of Crete Township Fire Station #42, be vacated. Waiting for direction from Crete Township Road Commissioner Recupito.

Administrative Assistant Claus informed Trustees the District audit will be taking place the week of June 15<sup>th</sup>.

**Closed Session:** None.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the June 8, 2020 meeting at 7:36 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**