



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
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EMERGENCY: DIAL 911

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MINUTES FROM THE AUGUST 2020 CTFPD TRUSTEES' MEETING

August 10, 2020

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

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7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Lieutenant Moeller
Absent - Assistant Chief Swanson, Captain Grove, Lieutenant Haemker

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the July 13, 2020 meeting. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 107 calls were reported for the month of July.

EMS Report: Written report submitted. The vacuum pump has been repaired in Unit #A42. A debriefing of the Stoney Island incident has been suggested to review triage protocols.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: Written report presented. CTFPD has been awarded the AFG Grant, in the amount of \$43,979.00, for a Diesel Exhaust Removal System at Station #43. Trustee Miller directed Chief Panega to prepare the legal notice for a bid opening on the removal system at the September meeting.

Fire Prevention: Written report presented. Revised plans for the solar field at 700 E. Goodenow have not been received. Continuing to watch for possible illegal burning of a large construction debris pile on Carriage Lane. Fire Prevention Open House will most likely be canceled due to the pandemic.

Chief's Report: Written report was presented. There is an issue with the lower roof leaking at Station #43. Two years ago sections of the roof were patched for \$1,000.00. Material has been purchased and Lt. Moeller will repair the leak. If it continues to leak, a recommendation to strip and reroof the lower section may need to be considered for next year's budget. The man doors have been painted at Stations #41 and #42. Bids have been obtained for replacing the asphalt driveway at Station #43. Trustee Miller suggested also looking into the price of a concrete driveway. Chief Panega presented proposed rates for electric from suppliers other than ComEd. Trustees agreed to hold off on entering any new contracts with suppliers at this time.

Deputy Chief: Written report submitted. Firefighter/Paramedic Werner has decided to leave his position on the Kurtz contract, leaving one vacant spot. CTFPD has offered the vacant position to one of two applicants. Hose and ladder testing have been completed. Pump testing is currently being completed. The Village of Crete has requested ISO information; proper paperwork was submitted to Chief Waterman. CTFPD is working with Will County 911 on issues with connecting to the Firehouse database. Problems with the audio-visual equipment in the training room have been repaired. Andres Medical and Fire Recovery billing are current.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Communications: None.

Old Business: **Discuss / Approve the Refurb with Frame Rail Replacement = Engine #43 Alexis/HME Pumper** – Two estimates have been received to refurb and replace the frame rails on Engine #43, ranging from \$150,000.00 to \$200,000.00. A list of fire departments having the same work done has been provided as references. Discussion was had regarding concerns and options to consider with the proposed project. It was decided a committee be formed to discuss the project in depth and present an opinion/recommendation to District Trustees at a later date.

New Business: **Authorize the Submission of a Letter to Rescind the Previous Letter to Leave Laraway Communication Center** – Motion to authorize the submission of a letter to rescind the previous letter mailed to withdraw from Laraway Communication Center. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Discuss / Approve the Purchase of a Vehicle Exhaust Removal System – Station #43 – As previously discussed, Trustee Miller directed a legal notice be prepared for a bid opening on the Vehicle Exhaust Removal System at the September 14th District Meeting.

Discuss / Approve the Parking Lot Replacement – Station #43 – No action will be taken until additional estimates on concrete are obtained as discussed under the Chief's report.

Closed Session: **Personnel / Annual Evaluation & Possible Extension of Chief's Contract** - Motion to go into Closed Session for the purpose of discussing personnel and the annual evaluation/possible extension of the Chief's contract at 7:38 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:00 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding personnel and the annual evaluation/extension of the Fire Chief's contract. No action will be taken regarding the issue with personnel.

Trustee Miller made a motion to extend the existing contract for the Fire Chief an additional year. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the August 10, 2020 meeting at 8:01 PM by Trustee Miller. Second Trustee Peterlin. Motion carried.