



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

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EMERGENCY: DIAL 911

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MINUTES FROM THE SEPTEMBER 2020 CTFPD TRUSTEES' MEETING

September 14, 2020

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

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7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller
Absent - Captain Grove, Lieutenant Haemker

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the August 10, 2020 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 126 calls were reported for the month of August.

EMS Report: Written report submitted. Purchasing "cells" to organize medications and airway supplies for jump bags. Pricing refill kits to update peds bags.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings. One member is currently in the fire academy and one member has begun EMT class.

Grant Summary: Written report presented. No word has been received on the outstanding grant award notifications. Grants should be awarded by the end of September.

Fire Prevention: Written report presented. Construction has started on the solar farm at 705 E. Goodenow Rd. Revised plans for the solar field at 700 E. Goodenow Rd. have been approved. Fire Prevention Open House has been canceled due to the pandemic.

Deputy Chief: Written report submitted. One open position remains on the Kurtz contract. Plans are to advertise for Paid On Call membership on the signs at all stations. Hose and ladder testing have been completed. The last unit is scheduled for Pump testing tomorrow. CTFPD continues to work with Will County 911 on issues connecting to the Firehouse database. An audit of the Third-Party Driver's License was completed on Friday, September 11th by the Secretary of State. Andres Medical and Fire Recovery billing are current.

Chief's Report: Written report was presented. Evergreens at Station #41 have been reset by the landscaper. If the evergreens fail, they will be replaced. An annual audit of the Firefighter's Association books will be performed. Approximately \$6,000.00 has been donated to the 2020 Firefighter's Association raffle. A draft of CTFPD's 2020 audit has been received and is being reviewed by the accountant.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Communications: **Steger Fire Department – Thank You** - A thank you was received from Steger Fire Department for responding to a fire at 3311 Morgan Street on August 10th.

Larry & Judy Richert – Thank You – A thank you was received from Larry & Judy Richert for CTFPD members continuing to provide excellent service and keeping the residents of Crete Township safe.

Village Woods – Thank You –A thank you was received from Village Woods for the service provided by CTFPD members.

Metro Paramedic Services, Inc. – New Executive Director of Business Development – A letter was received from Metro Paramedic Services, Inc. announcing Heidi Hermes has joined the company as Executive Director of Business Development.

Notice – Nominating Petitions for April 6, 2021 Election Available September 22, 2020 – Included was a copy of the Legal Notice, to be published in The Vedette and posted by the District, announcing petitions for the April 6, 2021 election will be available September 22, 2020. Two Trustee positions are up for election; one position is for a six-year term and one position is for an unexpired two-year term. Petitions must be filed at Station #41 no earlier than December 14, 2020 and no later than December 21, 2020 at 5:00 pm.

Old Business: **Open & Discuss/Award “Vehicle Exhaust Removal System” Bid – Station #43** – Only one bid was received. Trustee Zimmerman opened

and read into record the following bid received for the Vehicle Exhaust Removal System:

- 1) Clean Air Concepts / Magnegrip Group, Cincinnati OH
 - \$43,087.00 – Base Price SFTM System/3 Drops Magnegrip Source Capture System
 - \$45,773.00 – Option #1/Add a 4th SFTM Track with Accordion Hose Only (does not include hose drop assembly)
 - \$48,190.00 – Option #2/Add a 4th SFTM Track Complete System

After much discussion, Trustee Miller made a motion to award the bid for a Vehicle Exhaust Removal System at Station #43 to Clean Air Concepts / Magnegrip Group in the amount of \$45,773.00 (Option #1/Add a 4th SFTM Track with Accordion Hose Only). Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Discuss / Approve the Refurb with Frame Rail Replacement – Engine #43 Alexis/HME Pumper – Assistant Chief Swanson stated the committee met with a salesman and shop foreman from Alexis to discuss in depth the refurb with frame rail replacement on Engine #43. The shop foreman recommended he return with a mechanic to take a closer look at the engine if additional repairs/replacement of parts may be required. This would allow for a more accurate quote, although the potential of additional unknown issues may arise with such a project once it is started. The project would take approximately six months and payment is due upon completion. Updates will continue to be provided when available.

Discuss / Approve the Parking Lot Replacement – Station #43 – Assistant Chief Swanson reported to add a square of concrete and redo the remaining parking lot asphalt at Station #43 would cost approximately \$52,000.00. Only one vendor was contacted knowing the project would go out to bid. Trustee Miller advised Chief Panega to contact the State regarding the project due to the proximity to Route #1. Chief Panega suggested he meet with the officers to discuss how far to go with concrete and present a recommendation to Trustees at a future meeting. After much discussion, Trustees decided the project will be postponed until next budget year and the parking lot should be patched to get through the winter.

New Business:

Approve Zoll Monitor/Defibrillator Service Contract – Bio-Tron Inc. – Trustee Miller made a motion to sign the annual service contract for the cardiac monitors with Bio-Tron, Inc. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Set Levy Workshop Date – District Trustees agreed to schedule the Levy Workshop date for October 5th.

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Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the September 14, 2020 meeting at 7:56 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.