



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

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**EMERGENCY: DIAL 911**

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A handwritten signature in black ink, appearing to read "M. Miller".

**MINUTES FROM THE JANUARY 2021 CTFPD TRUSTEES' MEETING**

**January 11, 2021**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Assistant Chief Swanson

Absent - Deputy Chief Radtke, Captain Grove, Lieutenant Moeller, Lieutenant Haemker

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the December 14, 2020 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 135 calls were reported for the month of December; 1,338 calls for the year 2020.

**EMS Report:** Written report presented. Safety lane inspections were completed on all three ambulances.

**Training Officer:** Written report submitted. Members listed are working on completing outstanding trainings. Tuesday night trainings will resume tomorrow.

**Grant Summary:** Written report presented. Working on the OSFM Grant for four portable radios and the AFG Grant for an engine replacement.

**Fire Prevention:** Written report submitted. Construction continues on both solar farms on Goodenow Road. The renovation of New Hope Center is ongoing.

**Deputy Chief:** Written report submitted. The Kurtz contract is at full staffing. One new part time member is completing training. Inspections have been suspended due to Covid. All ISO testing is complete for 2020. Accident and ambulance

billing are current. All NIFRS reporting is on hold until further notice due to issues with a new software installation.

**Chief's Report:** Written report was presented. The new support vehicle is in service as of today. Discussion was had whether to keep the used Explorer as an additional Chief's vehicle, rotating between the Deputy and Assistant Chiefs. Two new AED's for the front-line engines and new lifting devices to prevent back injuries will be purchased with the IPRF Grant, which is a little over \$8,000.00. Firefighter/Paramedic Ed Wilson was recognized for ten years of service. There is another leak in the lower roof at Station #43 which will be patched when the weather allows. Plans are to go out to bid for roof replacement next fiscal year. CTFPD continues to support Illinois Partners in Hope, Free Feed Pop UP Volunteers and the Southland Voice by distributing food out of Station #41.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Communications:** **Chuck and Debbie Lane – Thank You** – A thank you was received from Chuck and Debbie Lane for service provided by CTFPD members.

**Old Business:** **Open & Discuss/Award “Engine #43 Refurb” Bid – Station #43** – Only one bid was received. Trustee Zimmerman opened and read into record the following bid received for the Refurb of Engine #43 Alexis/HME Pumper:

- 1) Alexis Fire Equipment Co., Alexis, IL
  - \$224,987.00 – Refurb w/ Frame Rail Replacement
  - \$ 1,425.00 – Option for LED Headlights
  - \$ 1,525.00 – Option for Cascade System Module
  - \$ 3,088.00 – Option for LED Lights

After much discussion, Trustee Miller made a motion to award the bid for the Refurb of Engine #43 to Alexis Fire Equipment Co. in the amount of \$224,987.00, plus the Cascade System Module for \$1,525.00 and the LED Lights for \$3,088.00, with the condition the bid is approved by the Committee after review. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**New Business:** **Discuss Renewal of Kurtz/AMR Contract** – Chief Panega requested the District hold off on discussion of the Kurtz/AMR Contract renewal at this time.

**Approve \$21,800.00 Grant – Firehouse Subs Public Safety Foundation Board of Directors** – CTFPD has received a \$21,800.00 grant from Firehouse Subs. The grant will be utilized for the purchase of rescue tools for one of the front-line engines. It is recommended the grant be accepted by a motion from the Board of Trustees. Motion to approve the Grant of

\$21,800.00 from Firehouse Subs Public Safety Foundation by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Sealing of Closed Session Minutes** - Discussion was had whether to open any closed session minutes to the public. Trustee Miller made a motion to keep the closed session minutes sealed another six months. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Misc. Items** – An application has been filed for property tax exemption on four parcels purchased by the Will County Forest Preserve.

Chief Panega attended a virtual meeting to discuss the detour for the stoplight installation at Exchange Street and State Line Road.

Discussion is being had to improve the intersection at Burville Road and Exchange Street.

CTFPD is running into issues with accounts payable checks not being delivered on time/lost in the mail. Chief Panega questioned if CTFPD should consider electronic payments to vendors. Trustees directed Chief Panega to gather information on electronic payment options for discussion at a later date.

**Closed Session:** **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:22 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 7:44 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated discussion during Closed Session was regarding personnel. No action was taken.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the January 11, 2021 meeting at 8:04 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**