



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

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**EMERGENCY: DIAL 911**

www.cretetwpfire.com



**MINUTES FROM THE MARCH 2021 CTFPD TRUSTEES' MEETING**

**March 8, 2021**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke

Absent - Assistant Chief Swanson, Captain Grove, Lieutenant Moeller, Lieutenant Haemker

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the February 8, 2021 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Old Business:** **Open & Discuss/Award "2008 Ford Explorer" Bid** – Trustee Zimmerman opened and read into record the following bids received for the Sale of the 2008 Ford Explorer.

- |   |            |
|---|------------|
| 1) Brian Biederman, Beecher IL -        | \$4,800.00 |
| 2) Rex Baker, Crete IL -                | \$6,116.00 |
| 3) Judy Dempsey -                       | \$4,100.00 |
| 4) Village of Beecher EMA, Beecher IL - | \$5,100.00 |
| 5) John Mielcarz, Chicago Heights IL -  | \$5,100.00 |

Trustee Miller made a motion to award the bid for the sale of the 2008 Ford Explorer to Rex Baker of Crete, IL in the amount of \$6,116.00. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustees noted discussion should be had regarding how to handle the bidding process in the future if more than one bid received for the same dollar amount is the highest bidder.

**Fire Call Report:** Written report presented - 108 calls were reported for the month of February.

- EMS Report:** Written report presented. New StatPak Cells are in service and Binder-Lift Straps should be arriving Monday.
- Training Officer:** Written report submitted. Members listed are working on completing outstanding trainings.
- Grant Summary:** Written report presented. The OSFM Small Tool Grant has been submitted for portable radios and the AFG Grant was submitted for an engine replacement.
- Fire Prevention:** Written report submitted. Construction on the two solar fields and the renovation of New Hope Center continues.
- Deputy Chief:** Written report submitted. A bi-annual meeting was held with the Kurtz staff regarding department operations and expectations. Firefighter/Paramedic Allred resigned from his part-time position with the department. CTFPD continues to advertise for POC membership. ISO testing will be scheduled for 2021. Accident and ambulance billing are current. Unit #E41 had an issue with the computer that runs the transmission. Parts were located and the vehicle was repaired within 24 hours.
- Chief's Report:** Written report was presented. Interest rates on the bank accounts have dropped significantly due to the Covid-19 pandemic. Covid-19 cases within the District have declined. Trustee Miller questioned if any information had been gathered on electronic payments for accounts payable. Chief Panega and Secretary Claus explained the options/procedures for electronic payments obtained from the bank. After speaking to Beckett Accounting, concerns were raised regarding the checks & balances of money released from the account by one person and the lack of two trustee's signatures on District checks. The option for automatic withdrawal on utility bills could be considered.
- Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)
- Communications:** **Thomas & Gladys Heffernan – Thank You** – A thank you was received from Thomas and Gladys Heffernan for care provided.
- Village Woods – Thank You** – A thank you was received from Village Woods for the services provided throughout the year.
- Cassidy – Thank You** – A thank you was received from Cassidy, Zion Lutheran Church & School, for the help and protection offered by first responders.
- New Business:** **Promotion from Probationary Status to Firefighter Status – William Gant** – Motion by Trustee Miller to promote POC member William Gant from Probationary status to Firefighter status after completing all

requirements of the District. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Discuss / Approve Lawn Maintenance Proposal for the 2021 & 2022 Season – Roy Erikson Outdoor Maintenance Inc.** - Roy Erikson Outdoor Maintenance Inc. presented a contract to continue CTFPD's lawn maintenance at all three stations for the upcoming 2021 and 2022 season, which includes a \$50/month increase in price. Chief Panega stated he has been pleased with the work performed by Roy Erikson and has no issue with continuing to use the current company. Motion to accept the Lawn Maintenance Proposal for the 2021 & 2022 season from Roy Erikson Outdoor Maintenance Inc. by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Misc. Items** – Balmoral Race Track has been sold. Chief Panega was directed to make contact with the new owner regarding plans for the site.

**Closed Session:** None.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the March 8, 2021 meeting at 7:33 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**