



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



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MINUTES FROM THE MAY 2021 CTFPD TRUSTEES' MEETING

May 10, 2021

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega
Absent - Deputy Chief Radtke, Assistant Chief Swanson, Captain Grove, Lieutenant Moeller, Lieutenant Haemker

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the April 12, 2021 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the April 27, 2021 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 145 calls were reported for the month of April.

EMS Report: Written report presented. SMO's are under review by the Medical Directors of our region. Working with Deputy Chief Radtke and Firefighter/Paramedic Richards on Cares Act funds to purchase 2-3 CPR devices for the ambulances. Firefighter/EMT Behrens and Firefighter/EMT Rivera are in Paramedic school sponsored by other departments and will be completing their ride time with CTFPD.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: Written report presented. No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. Inspections are scheduled to begin next month.

A walk through of the solar field at 953 E. Goodenow Road is scheduled for May 25th. The final inspection of New Hope Center's fire alarm system was completed April 26th.

Deputy Chief: Written report submitted. Looking to add two part time members to the department. ISO testing is being scheduled. Accident and ambulance billing are current. A thank you letter was sent to DOT Foods for the \$1,050.00 donation. Johnson Control completed the installation of alarm/monitoring systems at all three stations last week.

Chief's Report: Written report was presented. A set of battery-operated rescue tools were purchase with the \$26,000.00 grant from Firehouse Subs. An electronic appliance collection will be held at Station #42 on July 24th. Control boxes and panels were replaced due to water damage found during the annual servicing of tornado sirens at Stations #42 and #43.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Bonnie O'Grady – Thank You** – A thank you was received from Bonnie O'Grady for service provided by CTFPD members.

The Crete Pantry – Thank You – A thank you was received for the donation made to The Crete Pantry.

The South Holland Fire Department – Thank You – A thank you was received from the South Holland Fire Department for the support shown after the loss of Firefighter/Paramedic Dylan T. Cunningham.

Laraway Communication Center – Thank You – A thank you was received from the members of Laraway Communication Center for the donation of gift cards during Telecommunicators Week.

Old Business: **Promotion to Lieutenant – Firefighter/Paramedic Pinnick** - Motion to promote Firefighter/Paramedic Joseph Pinnick to Lieutenant effective immediately by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Approve Ordinance #05-10-2021-1 - An Ordinance Re-Establishing Ambulance Charges – Chief Panega presented an Ordinance to increase Ambulance Billing Fees to a flat rate of \$1,800.00 across the board since it cost the same whether the ambulance transports ALS or BLS. Mileage will increase to \$20.00 per mile. The last billing increase for CTFPD was July 2018. Upon review, motion to approve Ordinance #05-10-2021-1 – An Ordinance Re-Establishing Ambulance Charges by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no) New rates will become effective May 10, 2021.

New Business:

Authorize the Termination of the Columbian Life Insurance Policy – Trustee Miller stated the Columbian Life Insurance policy was offered to members approximately thirty years ago by the District. Currently, there are only three members left on the policy. After looking into the details of the policy further, recommendation is to terminate it. After much discussion, Trustee Miller made a motion to authorize the termination of the Columbian Life Insurance policy. Second Trustee Peterlin. Motion carried.
(3-yes, 0-no)

Approve Auditors & Accountant for Fiscal Year 2021/2022 – Motion by Trustee Miller to remain with Beckett Accounting and Mueller & Co., LLP for the 2021/2022 fiscal year. Second Trustee Peterlin. Motion carried.
(3-yes, 0-no)

Misc. Items – Chief Panega recognized Tim Miller for thirty years of service as District Trustee.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Approve Tentative Budget for Fiscal Year 2021/2022 – Chief Panega presented the tentative Budget for Fiscal Year 2021/2022. He reviewed each line item on the Corporate and Ambulance side. \$100,000.00 has been allocated on the Corporate side and \$120,000.00 on the Ambulance side to the “Operating Reserve” allowing the District to operate during the first 40-45 days prior to receipt of the first tax distribution. \$235,000.00 has been allocated to “Vehicle Fund” on the Corporate side for the refurb of Engine #43 and \$24,000.00 for the purchase of a new support vehicle. Additional funds in this account have been reserved for the purchase of a new engine at a future date. \$224,000.00 has been allocated to “Vehicle Fund” on the Ambulance side; \$200,000.00 for the purchase of a new ambulance at a future date and \$24,000.00 for a new support vehicle. \$95,000.00 has been allocated on the Corporate side and \$95,000.00 on the Ambulance side to “Maintenance - Building”. Projects include a new lower roof, replace a generator and partial paving of the parking lot at Station #43. Also, painting of the interior bay and epoxy flooring at Station #42. Each project is to be split 50/50 between Corporate and Ambulance. An additional \$100,000.00 has been allocated to “Debt Service” for payment toward the principal on the loan for Station #41. Discussion was had regarding the line items and allocation of funds. Regarding the cost of utilities, Trustee Peterlin suggested looking into solar panels. Trustee Zimmerman questioned if there are grants to assist fire departments with solar panels. Chief Panega stated he can look into it.

Motion to approve the tentative Budget for Fiscal Year 2021/2022 as presented by Trustee Miller. Second Trustee Peterlin. Motion carried.
(3-yes, 0-no)

Trustee Miller directed Chief Panega to contact Attorney Gilbert to prepare the required notices regarding the public hearing and Ordinance for the proposed budget.

Motion to Adjourn the May 10, 2021 meeting at 7:35 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.