



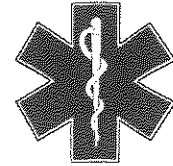
**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



**MINUTES FROM THE JUNE 2021 CTFPD TRUSTEES' MEETING
June 14, 2021**

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

A large, stylized handwritten signature in black ink, likely belonging to a trustee or official.

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick; Attorney Gilbert arrived 7:25 PM

Absent - Trustee Peterlin, Captain Grove

Assignment of Trustee Board Titles:

The assignment of Trustee Board Titles is required following the April 2021 election.

Motion by Trustee Zimmerman to retain all officers in their current positions: Trustee Miller – President, Trustee Peterlin – Treasurer and Trustee Zimmerman – Secretary. Second Trustee Miller. Motion carried.
(2-yes, 0-no, 1-absent)

Appointment of District OMA & FOIA Officers:

Motion by Trustee Miller to appoint Mindi Claus the District OMA & FOIA Officer. Second Trustee Zimmerman. Motion carried.
(2-yes, 0-no, 1-absent)

Oath of Office – Lieutenant Joseph Pinnick – The oath of office was administered to Lieutenant Joseph Pinnick by Secretary Claus.

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the May 10, 2021 meeting. Second Trustee Zimmerman. Motion carried.
(2-yes, 0-no, 1-absent)

Treasurer's Report: Treasurer's Report was read by Trustee Miller. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (2-yes, 0-no, 1-absent)

Fire Call Report: Written report presented - 126 calls were reported for the month of May.

- EMS Report:** Written report presented. Safety lane inspections are scheduled for June 16th.
- Training Officer:** Written report submitted. Members listed are working on completing outstanding trainings.
- Grant Summary:** Written report presented. No word has been received on the outstanding grant award notifications.
- Fire Prevention:** Written report submitted. Inspections have begun for the year. Training at the solar field on Goodenow Road is in the process of being scheduled.
- Deputy Chief:** Written report submitted. The Kurtz contract is at full staff. Looking to add two part time members to the department. James Radtke has been added as a paid-on-call member. Contact has been made with members delinquent on monthly training. Hose testing is complete. Mark Bachert will be completing the valve testing/repairs prior to pump testing being scheduled. Ladder testing will be scheduled with American Testing. Accident and ambulance billing are current. The Mobile Data Terminal project for front line vehicles has been completed. Monitoring of the security/alarm system has been switched over to Johnson Control. CTFPD is currently looking into additional COVID-19 stimulus money.
- Chief's Report:** Written report was presented. CT Bookkeeping will be increasing their rate to \$650.00/year due to security/software upgrades. The audit for fiscal year 2020/2021 will be conducted the week of June 14th. CTFPD is looking into the re-chassis of Ambulance #41, more information will be provided at a future date. Research is being gathered on pricing/packages for the District's cell service. CPR classes have resumed.
- Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (2-yes, 0-no, 1-absent)
- Communications:** **Mark, Daniel & Keith Bachert – Thank You** – A thank you was received from Mark Bachert and his family for the kindness shown after his wife passed away.
- Public Hearing:** **Tentative Budget for Fiscal Year 2021/2022** – Motion to open the public hearing at 7:27 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried. (2-yes, 0-no, 1-absent)
- Posting and publication regarding the tentative budget has been met as required by statute. No one from the public was present for comment.
- Motion to close the public hearing at 7:28 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried. (2-yes, 0-no, 1-absent)

Old Business: **Approve Ordinance #6-14-2021-1 – An Ordinance Fixing the Budget and Making Appropriations for the Crete Township Fire Protection District for Fire Protection and Ambulance Service for the Fiscal Year Ending April 30, 2022** – Note: Trustee Zimmerman will reside as Acting Treasurer due to Trustee Peterlin’s absence. Motion to approve Ordinance #6-14-2021-1 – An Ordinance Fixing the Budget and Making Appropriations for the Crete Township Fire Protection District for Fire Protection and Ambulance Service for the Fiscal Year Ending April 30, 2022 by Trustee Miller. Second Trustee Zimmerman. Motion carried. (2-yes, 0-no, 1-absent)

New Business: **Misc. Items** – Deputy Chief Radtke presented information to District Trustees on the IMRF program which is supported by the employer and employee. An employee who works 1,000 hours or more in a year qualifies to participate in the program. An employee would be required to participate for twenty years in order to collect. Attorney Gilbert stated the District has the right to levy money for the IMRF program but in order to do so the District is required to pass a referendum to establish the levy. Once the IMRF program is established, it cannot be terminated. Several districts in the area have attempted to pass the referendum but have been unsuccessful. Attorney Gilbert stated the District Board can elect to contribute to an employee’s 457 plan as another option. It could be set up with the plan coordinator, a policy would have to be established by the Board of Trustees and the auditors would need to be involved with the set-up for reporting purposes. Much discussion was had regarding benefit options. Deputy Chief Radtke was advised to research the District contributing to the 457-plan option further, consult with the auditors and report his findings at a later date.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the June 14, 2021 meeting at 7:44 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.