



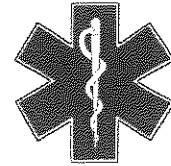
**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



MINUTES FROM THE JULY 2021 CTFPD TRUSTEES' MEETING

July 12, 2021

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

A handwritten signature in black ink, appearing to be "Miller".

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Lieutenant Moeller

Absent - Assistant Chief Swanson, Captain Grove, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the June 14, 2021 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 152 calls were reported for the month of June.

EMS Report: Written report presented. A meeting is set for July 13th with Foster Coach to discuss the re-chassis of Ambulance #41.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: Written report presented. CTFPD did not receive the grant from the State Fire Marshall Office for portable radios. No word has been received on the remaining grant award notifications.

Fire Prevention: Written report submitted. Thirty-two inspections have been completed. The solar field at 953 E. Goodenow is scheduled to go live this week. CTFPD is looking at updating the Fire Code Ordinance to the 2012 Fire Codes recently adopted by Will County. Fire Prevention Open House is scheduled for September 25th from 10 am – 2 pm at Station #42.

Deputy Chief: Written report submitted. Met with Kurtz management regarding status of the contract and personnel. CTFPD continues to look for two additional part time members. Contact has been made with members delinquent on monthly training. Bachert continues to perform the valve testing/repairs prior to pump testing being scheduled. Accident and ambulance billing are current. A demo phone has been provided by a competing cell provider to determine if they will have sufficient coverage in the district. Information was distributed to Trustees regarding the IMRF plan. At this time, it does not appear to be an option due to the District's inability to levy taxes to fund the program without going to the voters for a referendum. A meeting has been scheduled with the auditors to discuss other plan options in which the District can match a percentage of the funds.

Chief's Report: Written report was presented. The audit for fiscal year 2020/2021 has been completed and a preliminary report is expected in 45-60 days. District Trustees attended the IAFFD Conference in Champaign, IL. Nicor walked through all three stations to suggest ways to decrease natural gas usage. Covid restrictions in the stations have been lifted following the State of Illinois guidelines. A Request for Bid for the lower roof replacement at Station #43 was published in last Friday's Daily Southtown. Bids will be opened at the August 9th District Meeting. The request for bids to replace the generator at Station #43 will follow shortly.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Steger School District Board of Education – Thank You** – A thank you was received from Steger School District Board of Education for assisting Steger Fire Department with a fire at 3417 Kings Road on June 16th.

Old Business: None.

New Business: **Approve 2021 IAFFD Conference Expenses** – Per Resolution #2017-01, all reimbursement of expenses incurred by District Trustees shall be approved by roll call vote at an open meeting. A breakdown of expenses for conference fees, lodging, meals and mileage for each of the Trustees was submitted for review. Motion to approve the District pay for expenses incurred at the 2021 IAFFD Conference for the Trustees by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Discuss/Approve Purchase of New Support Vehicle – Chief Panega presented a proposal from Morrow Brothers for the purchase of a 2021 Ford Expedition 4x4 SSV on state bid in the amount of \$50,280.00. Intentions are to replace the Chief's vehicle. The current vehicle being utilized by the Chief will remain at Station #41 for use by members attending school. Expected delivery is twenty-six weeks. Upon review, Trustee Miller made a motion to approve the purchase of one (1) 2021 Ford Expedition 4x4 SSV on state bid

from Morrow Brothers as presented in the proposal for \$50,280.00, with light package. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Sealing of Closed Session Minutes - Discussion was had whether to open any closed session minutes to the public. Trustee Miller made a motion to keep the closed session minutes sealed another six months. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Chief's Evaluation – Chief Panega distributed his annual evaluation to District Trustees. Trustees will follow up with feedback after they have had time to review.

Closed Session: **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:50 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:24 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated discussion during Closed Session was regarding personnel. No action was taken.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the July 12, 2021 meeting at 8:25 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.