



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



MINUTES FROM THE AUGUST 2021 CTFPD TRUSTEES' MEETING

August 9, 2021

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

Trustee Peterlin was President Pro Tem for the August 9, 2021 Meeting.

7:00 PM – Meeting was called to order by Trustee Peterlin.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller

Absent - Captain Grove, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the July 12, 2021 meeting. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 126 calls were reported for the month of July.

EMS Report: Written report presented. AEDs are on backorder due to an issue with the EKG cables.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings. Two members will begin the Fire Academy at Prairie State on August 23rd.

Grant Summary: Written report presented. AFG notifications began last Friday.

Fire Prevention: Written report submitted. Fifty-one inspections have been completed this year. Construction continues on the solar field at 700 E. Goodenow Road.

Deputy Chief: Written report submitted. Two Kurtz contract employees are being processed with full time departments. Andrew Sline has been hired as a paid-on-call member. CTFPD continues to look for two additional part time members. Contact has been made with members delinquent on monthly training.

Ladder testing will be scheduled with American Testing. Pump testing is scheduled for next week. Accident and ambulance billing are current. A demo phone was provided by a competing cell provider and it was determined the coverage in the district is insufficient. Currently working with Verizon to lower the cost of the District's plan. Met with auditors to discuss retirement plan options. If the District were to offer a 457 plan, the District would issue the money to the employee as earnings and it would be up to the employee to carry through with the investment. It was recommended a 401K plan would be a more reliable option, which would guarantee the employee's investment in the program. Auditors are gathering more information for further discussion. CTFPD is looking into funds from the State of Illinois regarding money set aside for what is lost through Medicare/Medicaid. Additional information is forthcoming from Andres Medical Billing.

Chief's Report: Written report was presented. Grants were received in the amount of \$2,980.00 from CSX Transportation and \$250.00 from Walmart. An electronic recycling collection took place at Station #42 on July 31st. An additional collection will be scheduled in the near future. Research is being conducted on the revised building codes. A meeting was held with the Village of Crete to discuss a merger of the two fire departments. The Village of Crete suggested creating a pool of employees to share with a group of fire departments in neighboring communities. Another meeting may be scheduled in the future to discuss the matter further.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Communications: None.

Old Business: **Open & Discuss/Award "Lower Roof Replacement" Bid – Station #43 –** Trustee Zimmerman opened and read into record the following bids received for the Lower Roof Replacement at Station #43:

- 1) J & F Chiattello Construction Inc., Dyer IN
\$36,595.00
- 2) Ridgeworth Roofing Co. Inc., Frankfort IL
\$29,955.00
- 3) Seal Tight Exteriors Inc., Steger IL
\$33,700.00
- 4) Adler Roofing & Sheet Metal Inc., Joliet IL
\$41,370.00
- 5) Total Roofing & Construction Services Inc., Dolton IL
\$28,900.00

Chief Panega was directed to review the bids and have a recommendation available to District Trustees by the end of next week. Trustee Miller made a motion the award for bid on the lower roof replacement at Station #43 is not to exceed \$33,700.00. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

New Business:

Resolution #2021-01 – A Resolution Authorizing Reimbursement to Tim Miller by the Crete Township Fire Protection District – A Columbian Life Insurance policy was offered to members approximately thirty years ago by the District. Due to only three members being left on the policy, District Trustees voted to terminate the program at the May 10, 2021 District Meeting. Columbian Life Insurance issued Tim Miller’s two checks from his personal accounts to Crete Township Fire Protection District in error and would not reissue the checks due to the accounts being closed. After consulting with the accountant, auditors and attorney, CTFPD was directed to deposit the checks in the District’s bank account and reimburse Tim Miller with 2 separate checks for the amount he is due. The proposed Resolution authorizes the District to issue the reimbursement to Tim Miller.

Motion to approve Resolution #2021-01 – A Resolution Authorizing Reimbursement to Tim Miller by the Crete Township Fire Protection District by Trustee Peterlin. Second Trustee Zimmerman.

Roll call vote - Trustee Peterlin – yes
Trustee Zimmerman – yes
Trustee Miller – abstain

Motion carried. (2-yes, 0-no, 1-abstain)

Discuss / Approve Renting the 5.655 Acres West of Station #41 for the Purpose of Farming – CTFPD was approached by the property owner west of Station #41 expressing interest in planting hay on the 5.655 acres behind the station. He is requesting a three-year contract and is offering \$50.00 per acre rent. Discussion was had regarding the cost to mow the lot, plans for future use and the option to buy the farmer out if grant money were received to expand the training facility. The District would require a Certificate of Insurance. A motion to approve a three-year contract with the farmer to rent the 5.655 acres west of Station #41, to include the stipulation CTFPD can buy the farmer out if grant money were received, by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Closed Session:

Personnel / Annual Evaluation & Possible Extension of Chief’s Contract - Motion to go into Closed Session for the purpose of discussing personnel and the annual evaluation/possible extension of the Chief’s contract at 7:50 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:05 pm by Trustee Peterlin. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Trustee Peterlin stated Closed Session discussion was regarding the annual evaluation/extension of the Fire Chief's contract.

Trustee Peterlin made a motion to extend the existing contract for the Fire Chief an additional year. Second Trustee Zimmerman. Motion carried.
(3-yes, 0-no)

Citizens Speak: No one from the public was present for comment.

Misc. Items: Assistant Chief Swanson discussed the re-chassis of Ambulance #41. Trustees gave their approval to go out to bid for the project.

Motion to Adjourn the August 9, 2021 meeting at 8:17 PM by Trustee Peterlin. Second Trustee Zimmerman. Motion carried.