



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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MINUTES FROM THE SEPTEMBER 2021 CTFPD TRUSTEES' MEETING

September 13, 2021

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Assistant Chief Swanson

Absent - Captain Grove, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the August 9, 2021 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Old Business: **Open & Discuss/Award "Ambulance Rechassis" Bid** – Only one bid was received. Trustee Zimmerman opened and read into record the following bid received for the Rechassis of the 2012 Medtec Ambulance and auxiliary equipment:

- 1) Foster Coach Sales Inc., Sterling, IL
\$172,440.00

After much discussion, Trustee Miller made a motion to award the bid for the Rechassis of the 2012 Medtec Ambulance to Foster Coach Sales Inc. in the amount of \$172,440.00 with the condition the bid is approved by Chief Panega and Assistant Chief Swanson after review. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Open & Discuss/Award "Generator Replacement" Bid – Station #43 - Trustee Zimmerman opened and read into record the following bids received for the Generator Replacement at Station #43:

- 1) All Phase Electrical Contractors, Inc., Matteson IL
\$54,200.00
- 2) ABS Electrical, University Park IL
\$73,000.00
- 3) Elliott Electric Inc., Coal City IL
\$42,695.00
- 4) CG Professional Services, Orland Park IL
\$30,684.95
- 5) DavCom Electric, Inc., Orland Park IL
\$31,980.00

Chief Panega was directed to review the bids and have a recommendation available to District Trustees by the end of next week. A phone poll will be taken to award the bid and the decision will be ratified at the October 4th District Meeting.

Fire Call Report: Written report presented - 141 calls were reported for the month of August.

EMS Report: Written report presented. AEDs have been placed in service in Engines #42 and #43.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings. The annual skills test has started for all members.

Grant Summary: Written report presented. No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. A letter was sent to Balmoral Woods Country Club for failure to have a working fire alarm. Open House has been canceled due to the increase in Covid cases. Inspections continue to be completed. Construction continues on the solar field at 700 E. Goodenow Road.

Deputy Chief: Written report submitted. Currently, the Kurtz contract has two vacancies. No applications are in process for paid-on-call membership. CTFPD continues to look for two additional part time members. Contact has been made with members delinquent on monthly training. Ladder testing is scheduled for September 15th. Pump testing is complete with the exception of Engine #40, which is waiting on parts for the repair of the front suction. Accident and ambulance billing are current. CTFPD continues to look into additional Covid-19 stimulus money. Auditors are gathering more information on 401K plans.

Chief's Report: Written report was presented. There has been an increase in call volume the past several weeks; CTFPD has been able to handle the increase with the

current staffing. Repairs were made to a damaged garage door at Station #43, cost of approximately \$1,000.00. A meeting has been requested with the owner of Balmoral Race Track to discuss future plans of the property and the storage of semi-trucks in the parking lot. Researching the mandate of Covid vaccines for all healthcare workers by Governor Pritzker and the steps CTFPD will need to take to comply. IAFFD is offering Open Meetings Act training for Trustees on September 30th from 4:30 – 6:30 pm. Replacement of the lower roof at Station #43 began today. A walk-thru of the solar field on the south side of Goodenow Road has been scheduled for September 22nd at 9:00 am. An estimate, in the amount of \$18,986.00, to epoxy the bay floors at Station #42 was presented along with flooring samples. Discussion was had regarding the pros and cons of the epoxy flooring, in addition to other flooring options that may be cheaper. Trustees agreed to table the issue until the October 4th meeting in order to research options and visit other fire stations listed as references to see the final product.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Crete Fire Department – Thank You** - A thank you was received from Crete Fire Department for responding to a fire at 3443 Huntley Terrace on August 1st.

New Business: **Approve Zoll Monitor/Defibrillator Service Contract – Bio-Tron Inc.** – Trustee Miller made a motion to sign the annual service contract for the cardiac monitors with Bio-Tron, Inc. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Set Levy Workshop Date – District Trustees agreed to schedule the Levy Workshop date for October 4th.

Approval of PO's - Motion to approve a PO, in the amount of \$2,502.78, for the purchase of an APX 1500 Mobile Radio for the new support vehicle by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to approve a PO, in the amount of \$1,500.00, for the purchase of 5-11 job shirts by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Closed Session: **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:56 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:22 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding personnel. No action was taken.

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Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the September 13, 2021 meeting at 8:25 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.