



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**



26730 S. Stoney Island  
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**MINUTES FROM THE FEBRUARY 2022 CTFPD TRUSTEES' MEETING**

**February 14, 2022**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Assistant Chief Swanson, Lieutenant Haemker

Absent - Deputy Chief Radtke, Lieutenant Moeller, Lieutenant Pinnick

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the January 10, 2022 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 150 calls were reported for the month of January.

**EMS Report:** Written report presented.

**Training Officer:** Written report submitted. Members listed are working on completing outstanding trainings.

**Grant Summary:** A \$2,000.00 grant from DOT Foods Inc. and a \$1,000.00 grant from Schneider National Foundation Inc. will be utilized for a battery operated fan. In addition, a grant has been received from Harbor Freight in the amount of \$400.00 for EMS stock at Station #43.

**Fire Prevention:** Written report submitted. Plans for a new fire alarm system at the Forest Preserve facility have been approved for installation. CTFPD is working with Fire Safety Consultants regarding a proposed self storage facility at 25608 S. Dixie Highway.

**Deputy Chief:** Written report submitted. Currently, the Kurtz contract has three vacancies. Working with Will County 911 regarding the set-up of the new Zoll Fire Reporting system.

**Chief's Report:** Written report was presented. The February Officer's meeting was canceled due to the snow storm. CTFPD continues to work with Will County and Balmoral Race Track regarding the application for a Special Use Permit in order to park semi-trailers in the parking lot. Laraway Communication Center is dealing with a massive shortage of dispatchers for various reasons. A sixty month lease was signed with Ricoh USA, Inc. for a new copier. CTFPD also signed a thirty month electric contract with Dynegy Energy Services, LLC.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** **Momence Fire Protection District – Thank You** - A thank you was received from Momence Fire Protection District for responding to a commercial structure fire on January 2<sup>nd</sup>.

**Connie Poole-Hamende** – A thank you was received from Connie Poole-Hamende for service provided to her family.

**Will County Board of Review – Request for Reduction of Assessed Valuation at 27641 S. Stoney Island, Crete IL** – Notification received from Will County that 27641 S. Stoney Island, Crete is requesting a reduction in assessed valuation. Trustees agreed no action be taken to intervene by CTFPD.

**Old Business:** None.

**New Business:** **Discuss Going Out to Bid for Concrete/Asphalt Driveway – Station #43** – District Trustees directed Chief Panega to publish a legal notice requesting bids to repair/replace the parking lot with concrete at Station #43. Bids are to be opened at the April District Meeting.

**Discuss / Approval of Pay Raises** – Chief Panega stated annual raises for employees normally range between 2-3%. Due to the sharp increase in the cost of living over the last year, he recommended the District consider a 5.5% wage increase for all employees, part-time and POC. Motion was made by Trustee Miller to approve a 5.5% wage increase for all District employees, both part-time and POC, effective May 1, 2022. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Approve Contract to Rent 5 Acres for Farming West of Station #41 – Vincent L. Demma Trust** – In August 2021, CTFPD was approached by the property owner west of Station #41 expressing interest in planting hay on the 5.655 acres behind the station. A basic contract offering \$50.00 per acre rent

to expire at the end of each year on December 30<sup>th</sup> was presented for review. The lease is completely at the preference/discretion of CTFPD. Upon review, a motion was made by Trustee Miller to approve the contract between CTFPD and the Vincent L. Demma Trust to rent the 5 acres west of Station #41 for \$50.00 per acre for the purpose of farming. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Letter of Resignation – Firefighter/Paramedic Kenna DePatis** – District Trustees accepted the letter of resignation from Firefighter/Paramedic Kenna DePatis.

**Closed Session:** **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:21 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 7:38 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated discussion during Closed Session was regarding personnel and coverage of the part-time schedule. Trustees directed Chief Panega to work with officers on a solution. No additional action was taken.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the February 14, 2022 meeting at 7:40 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**