



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

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EMERGENCY: DIAL 911

www.cretetwpfire.com



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MINUTES FROM THE JULY 2022 CTFPD TRUSTEES' MEETING

July 11, 2022

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke, Assistant Chief Swanson

Absent - Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

Public Hearing: **Tentative Budget for Fiscal Year Ending April 30, 2023** – Motion to open the public hearing at 7:01 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Posting and publication regarding the tentative budget has been met as required by statute. No one from the public was present for comment.

Motion to close the public hearing at 7:02 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the June 13, 2022 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 152 calls were reported for the month of June.

EMS Report: Written report presented. Received notification from Foster Coach a VIN has been issued for the chassis of Ambulance #43.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. Three hydrants have been repaired and are operational at Balmoral Park. Fire Prevention Open House is scheduled for September 24th from 10:00 am to 2:00 pm at Station #42. Work continues on updating the fire codes.

Deputy Chief: Written report submitted. Currently the Kurtz contract has two vacancies. Firefighter/Paramedic Price has been given the position of Contract Coordinator. One POC applicant has failed the PAT; a second PAT test will be scheduled this month. CTFPD continues to struggle with open part-time shifts. No applications have been received. Contact has been made with members delinquent on monthly training. Accident and ambulance billing are current. Inspections will be scheduled as data entry is completed in the new fire reporting system. Hose testing is currently being completed. Ladder testing is scheduled. Pump testing will be scheduled in the next few months. Will County has notified CTFPD of funds available, in the amount of \$105,498.00, through the American Rescue Plan. The application for funds was completed for reimbursement on the rechassis of Engine #43. The Firehouse database from Will County is now up and running on the CTFPD server. CTFPD will be completing the 2023 application for the reimbursement of funds received through the GEMT program.

Chief's Report: Written report was presented. Engine #43 will be returned to Alexis to repair a list of issues. Ambulance #42 was in a minor accident. The estimate for repairs to the car that was hit is approximately \$3,600.00; a claim will be submitted to insurance. A meeting will be requested with Kurtz to discuss the ongoing issue with vacancies on the contract. The generator for Station #43 is now expected August 5th. A PO was presented for approval, in the amount of \$2,175.00, to purchase a new 4-gas monitor.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Calumet City Fire Department – Thank You** - A thank you was received from Calumet City Fire Department for responding to a fire at 200 Park Avenue on May 30th.

MABAS Division 24 – Thank You - A thank you was received from MABAS Division 24 for assistance with the apartment building fire in Calumet City on May 30th.

Trustee Miller updated members on planned road construction and results of traffic counts in the district.

Old Business: None.

New Business: **Sealing of Closed Session Minutes** - Discussion was had whether to open any closed session minutes to the public. Trustee Miller made a motion to keep the closed session minutes sealed another six months. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Chief's Evaluation – Chief Panega distributed his annual evaluation to District Trustees. Trustees will follow up with feedback after they have had time to review.

Misc. Items – Assistant Chief Swanson reported on the mutual aid training held with Indiana fire departments three weeks ago.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the July 11, 2022 meeting at 7:33 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.