



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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MINUTES FROM THE OCTOBER 2022 CTFPD TRUSTEES' MEETING

October 17, 2022

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

A handwritten signature in black ink, appearing to be "M. Miller", written over the address information.

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Attorney Gilbert

Absent - Deputy Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the September 12, 2022 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Misc. Items: An update was given regarding the recovery of funds for AFLAC deductions fronted by the District during an employee's leave of absence.

General discussion was had with Attorney Gilbert concerning options to alleviate staffing issues.

New Business: **Approve Ordinance #10-17-2022-1 – An Ordinance for the Levying and Assessing of Taxes for the Crete Township Fire Protection District in the County of Will and State of Illinois for the Year 2022 – Motion to approve Ordinance #10-17-2022-1 – An Ordinance for the Levying and Assessing of Taxes for the Crete Township Fire Protection District in the County of Will and State of Illinois for the Year 2022 by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)**

Approve Ordinance #10-17-2022-2 – An Ordinance Abating the Tax Hereto Levied for the Year 2022 to Pay the Principal of and Interest on \$2,380,000 Taxable General Obligation Bonds (Alternate Revenue

Source), Series 2009, of the Crete Township Fire Protection District, Will County, Illinois – Motion to approve Ordinance #10-17-2022-2 – An Ordinance Abating the Tax Hereto Levied for the Year 2022 to Pay the Principal of and Interest on \$2,380,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009, of the Crete Township Fire Protection District, Will County, Illinois by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Resolution #2022-03 – A Resolution Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance Fee for the Crete Township Fire Protection District, Will County, Illinois – Motion to approve Resolution #2022-03 – A Resolution Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance Fee for the Crete Township Fire Protection District, Will County, Illinois by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 145 calls were reported for the month of September.

EMS Report: Written report presented. Ambulance #41 has been taken to Foster Coach for the rechassis. The box has been removed from the old chassis and is being prepped for paint. Paint work on the new chassis will be complete in the next few days.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. Balmoral Park is applying for a 107-day temporary permit for truck parking; the application for rezoning has been withdrawn.

Deputy Chief: Written report submitted. Ladder testing is scheduled. Accident and ambulance billing are current. An application for the 2023 GEMT program is in the process of being completed.

Chief's Report: Written report was presented. Chief Panega reported POC member James Radtke has completed all requirements of the District and recommended District Trustees promote him to Firefighter/EMT status. Motion by Trustee Miller to promote POC member James Radtke from Probationary status to Firefighter/EMT status. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

CTFPD will begin participating in the Project Fire Buddies program. A check was received for the rental of the property behind Station #41 for the purpose of farming. Seventeen people attended the CPR Class on September 22nd. The audit for fiscal year ending April 30, 2022 is in the final stages of review. Plans have been received for two new solar fields, one on the

northwest corner of Cottage Grove and Munz and the second on Goodenow and Dutton. Previous discussion has been had regarding applicants struggling to pass the Physical Agility Test in the allotted time frame. Appendage 1, in the Rules & Regulations, already allows for adjustments to be made at the discretion of the Fire Chief without approval of the District Board. After much discussion with the Officers, Chief Panega stated the P.A.T. will go to a pass/fail requirement until further notice.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Communications: **Beecher Fire Protection District – Thank You** - A thank you was received from Beecher Fire Protection District for responding to a structure fire on Kedzie Avenue October 2nd.

Old Business: **Pheasant Lake Estates Expansion** – A meeting will be held at Will County November 4th regarding a hearing on the pre-application for an additional 433 units on the north and south side of Pheasant Lake Estates. Trustee Miller recommended Chief Panega compose a letter to the owners of the development requesting funds for a tornado siren and additional support vehicle due to the increase in calls the expansion will generate.

Discuss / Approve Bathroom Renovation – Station #43 – A proposal from PBS, in the amount of \$158,893.00, was presented for the bathroom renovation at Station #43. Trustee Miller stated the project would have to go out for bid once CTFPD is ready to move forward with the work. After reviewing the proposal and the current budget, Trustees agreed the project will be tabled until next fiscal year.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the October 17, 2022 meeting at 8:09 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.