



CRETE TOWNSHIP FIRE PROTECTION DISTRICT

26730 S. Stoney Island
Crete, Illinois 60417-4746

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EMERGENCY: DIAL 911

www.cretetwpfire.com



MINUTES FROM THE DECEMBER 2022 CTFPD TRUSTEES' MEETING

December 12, 2022

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

A handwritten signature in black ink, appearing to read "M. Miller".

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke

Absent - Assistant Chief Swanson, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the November 14, 2022 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the November 21, 2022 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Discussion was had regarding investment options offering a higher interest rate for district accounts.

Fire Call Report: Written report presented - 141 calls were reported for the month of November.

EMS Report: Written report presented. The chassis of Ambulance #42 is expected to be completed and returned in January.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

Grant Summary: A grant has been received from the Illinois Department of Natural Resources for the purchase of mobile radios. This is a matching grant; \$8,700.00 will be

received in grant money from IDNR and an additional \$8,700.00 will be paid by CTFPD for the purchase of the radios. No word has been received on the remaining outstanding grant award notifications.

Fire Prevention: Written report submitted. Balmoral Park is obtaining estimates to winterize the sprinkler system. No updates on the two proposed solar fields. Residents from Village Woods came to Station #41 on December 9th for a tour.

Deputy Chief: Written report submitted. The Kurtz contract employee on medical leave is expected to return January 15th. The three remaining Kurtz contract employees are covering shifts with CTFPD part time employees filling open contract spots when needed. The District is facing serious staffing issues and numerous open shifts not being filled. Discussion has been had on downgrading requirements and hiring EMT-B's on contract. One paid on call applicant is being processed. Inspections are on hold due to staffing, training and data entry. Accident and ambulance billing are current. The American Rescue Plan application is being revised to apply against payroll.

Chief's Report: Written report was presented. Chief Panega discussed the handling of an emergency call in Plum Valley involving three seriously injured patients. On December 7th, the pilot of a plane that crashed in Monee six months ago paid a visit to the station to thank responders for the assistance given to Monee Fire on the call. Beckett Accounting is looking into the withholding of Indiana state tax on payroll for those employees residing in that state.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Don Boldenow – Thank You** - A thank you was received from Don Boldenow for treatment given by the paramedics/emt's on an emergency call June 24th.

Old Business: **Purchase of 40 - \$75.00 Gift Cards from Old Plank Trail Bank for Holiday Gifts** – Due to a \$4.00 processing fee per gift card, the District has opted out of purchasing \$75.00 gift cards from Old Plank Trail Bank. Forty \$75.00 gift cards have been purchased from Walt's Food Center instead.

New Business: **Discuss/Approve Hiring an EMT-B on Kurtz/AMR Contract Service** – Due to issues filling the part-time schedule, Chief Panega proposed adding a full-time EMT-B/Firefighter on the Kurtz/AMR contract starting January 1st. This position is intended to be a one year commitment. A rebate would be received from Kurtz/AMR for reducing the requirement of the position from a Paramedic to an EMT-B. Motion by Trustee Miller to approve the hiring of an EMT-B on the Kurtz/AMR contract; said position is to be for a one year commitment. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Set Meeting Dates for 2023 – After a review of the 2023 calendar, Trustees agreed the 2023 District Meetings be held on the second Monday of the

month at 7pm, with the exception of the October meeting which will be moved from the 9th to the 16th due to Columbus Day. 2023 Meeting Dates will be published in the newspaper and posted to the website.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the December 12, 2022 meeting at 7:48 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.