



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

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EMERGENCY: DIAL 911

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MINUTES FROM THE JANUARY 2023 CTFPD TRUSTEES' MEETING

January 9, 2023

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:03 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Chief Panega, Deputy Chief Radtke arrived 7:05 pm, Trustee Zimmerman arrived 7:18 pm

Absent - Assistant Chief Swanson, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the December 12, 2022 meeting. Second Trustee Peterlin. Motion carried.
(2-yes, 0-no, 1-absent)

Motion was made by Trustee Miller to accept the minutes of the December 20, 2022 meeting. Second Trustee Peterlin. Motion carried.
(2-yes, 0-no, 1-absent)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Peterlin. Motion carried. (2-yes, 0-no, 1-absent)

Fire Call Report: Written report presented - 169 calls were reported for the month of December; 1,739 calls for the year 2022.

EMS Report: Written report presented. A summary of two bigger scale incidents in December were submitted for Outstanding Call Awards from Silver Cross EMS System. Lieutenant Moeller and Firefighter/Paramedic Gibson were given unit citations from the Village of Crete for their actions assisting on the birth of a child.

Training Officer: Written report submitted. Members listed are working on completing outstanding trainings.

- Grant Summary:** Notification was received CTFPD will not be receiving two of the grants applied for. The regional grant for radios was also denied.
- Fire Prevention:** Written report submitted. The sprinkler system at Balmoral Park continues to be out of service and has not been winterized. Trustees agreed to start implementing fines on the property. Chief Panega was directed to give the owner a one week notice and if the situation is not corrected, to charge fines as established by the District.
- Deputy Chief:** Written report submitted. The Kurtz contract has returned to four members as of January 15th. Four part-time applicants are scheduled for interviews. One new POC member has been added to the roster. Accident and ambulance billing are current. Signatures are being obtained from employees to verify the payroll for the American Rescue Plan application. \$104,669.93 has been collected from the State of Illinois through the GEMT program. Discussion was had regarding staffing issues and numerous open shifts not being filled.
- Chief's Report:** Written report was presented. A Recognition Ceremony is scheduled for January 10th at 7:00 pm to honor crew members for outstanding performance on two bigger scale incidents which took place in the month of December. The District was switched over to the P25 / 800 MHz system today at 9:00 am. A grant has been received in the amount of \$8,202.00 from IPRF for the purchase of nine 800 MHz pagers. The final payment on Station #41 was made on January 6th, two years earlier than scheduled.
- Engine #42 was taken to Alexis for body work/paint repairs under warranty. Alexis also submitted an estimate, in the amount of \$5,000.00, for repairs from the accident a few months ago. There have been issues with contacting the insurance company of the party at fault for coverage to move forward with repairs. Chief Panega asked for approval to file a claim with the District's insurance and have them pursue payment from the responsible insurance company. Motion to approve filing a claim with the District's insurance company for repairs of Engine #42, in the amount of \$5,000.00, at Alexis Fire Equipment by Trustee Peterlin. Second Trustee Miller. Motion carried. (3-yes, 0-no)
- Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)
- Communications:** **Thank You for Food Pop-up Pantry** – A thank you was received from an anonymous recipient for allowing the food pop-up pantry to utilize the station to service the community.
- Old Business:** **Approve Bidding Process for Bathroom Remodel – Station #43** – Earlier in the year, the bathroom remodel at Station #43 was put on hold due to the estimated price of the project. Chief Panega asked the Board to reconsider going out to bid since the end of the fiscal year is approaching. Deputy Chief

Radtke questioned if the district should look at the whole configuration of the station and consider if there are any future projects that could be added while the building is torn up during a remodel. After much discussion, Trustees agreed to table the issue until the February meeting and visit the station with officers to assess any additional work needed.

Misc. Items – Trustee Miller reported a hearing date should be scheduled by the end of the month regarding the vacation of property at Station #42.

New Business:

Authorize Formation of Committee to Set Specifications for Purchase of New Tender – Since orders for apparatus are two years out, Chief Panega asked for the Board’s approval to form a committee to set specifications for the purchase of a new tender. Motion by Trustee Peterlin to authorize formation of a committee to set specifications for the purchase of a new tender. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Sealing of Closed Session Minutes - Discussion was had whether to open any closed session minutes to the public. Trustee Miller made a motion to keep the closed session minutes sealed another six months. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the January 9, 2023 meeting at 7:57 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.