



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

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**EMERGENCY: DIAL 911**

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**MINUTES FROM THE APRIL 2023 CTFPD TRUSTEES' MEETING**

**April 27, 2023**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**3:30 PM – Trustee Miller called to order the continuation of the April 10, 2023 CTFPD Trustees' Meeting for the purpose of approving final bills and closing Fiscal Year 2022/2023.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Panega, Deputy Chief Radtke

Absent - Assistant Chief Swanson, Lieutenant Moeller, Lieutenant Haemker, Lieutenant Pinnick

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** None.

**Old Business:** **Open & Discuss “Contract Service – Revision I” Bid** - Trustee Zimmerman opened and read into record the following bids received for the Contract Service – Revision I Request for Proposal to furnish contract firefighter/paramedics to the District:

1) AMR/Kurtz Paramedic Service

6 Member Contract:

\$670,000.00 – 1<sup>st</sup> year

\$696,800.00 – 2<sup>nd</sup> year

\$724,672.00 – 3<sup>rd</sup> year

3 Member Contract:

\$338,500.00 – 1<sup>st</sup> year

\$352,040.00 – 2<sup>nd</sup> year

\$366,122.00 – 3<sup>rd</sup> year

2) Metro Paramedic Services, Inc.

6 Member Contract:

\$672,823.20 – 1<sup>st</sup> year

Year #2 and #3 Employees will receive a 3% wage increase and the annual contract will be negotiated in good faith to determine costs.

3 Member Contract:

\$335,824.00 – 1<sup>st</sup> year

Year #2 and #3 Employees will receive a 3% wage increase and the annual contract will be negotiated in good faith to determine costs.

Chief Panega was directed to review the bids and have a recommendation available to District Trustees in order to award the bid at the May 8<sup>th</sup> meeting.

**Discuss / Appoint Efficiency Committee Members** – Trustee Miller stated the District is still in need of one member for the Efficiency Committee. Plans are to pass the required Ordinance establishing the committee at the May 8<sup>th</sup> District Meeting.

**Discuss / Authorize Signing of Contract for Bathroom Remodel at Station #43 – Taza Construction** – Trustee Peterlin stated there are still concerns with the warranty and some of the listed materials on the revised contract. Trustees agreed to table the issue until the May 8<sup>th</sup> District Meeting.

**Approve the Transfer of Funds from the Fire (Corporate) Fund to the Ambulance Fund Pertaining to Social Security Taxes** – The amount of funds to be transferred has not been determined. Tabled until the May 8<sup>th</sup> District Meeting.

**New Business:**

**Approve Memo of Understanding to Extend Current Contract Regarding Contract Service Personnel for 1-2 Months – Kurtz/AMR Paramedic Services** – Deputy Chief Radtke presented a comparison of the current contract price vs. the proposed monthly contract price for review. Discussion was had regarding the time frame an extended contract would be needed. Motion to approve the Memo of Understanding to extend the current contract with Kurtz/AMR Paramedic Services for one month, in the amount of \$43,000.00, by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Discuss / Approve Drilling of Water Well – Station #43** – Chief Panega presented two estimates for drilling a water well at Station #43. This would eliminate CTFPD depending on the well for water from Balmoral Race Track. Comar Drilling Co., Inc. would require the District to run the electric for the well; estimate of \$22,832.00. The estimate from Will County Well & Pump Co., Inc. includes the price of having the electric run; estimate of \$24,405.00. Upon review, motion to approve the estimate from Will County Well & Pump Co., Inc. to drill a water well at Station #43 in the amount of \$24,405.00 by Trustee Peterlin. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Closed Session:** **Discuss Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 4:35 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 6:08 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated closed session discussion was regarding personnel. A motion was made by Trustee Miller to retain Chief Jeff Panega on a part-time basis after his retirement as a consultant and for special projects. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Citizens Speak:** No one from the public was present.

**Motion to Adjourn the April 27, 2023 meeting at 6:09 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**