



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708. 672-3111 Fax: 708. 672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



A handwritten signature in black ink, appearing to read "M. Zimmerman".

MINUTES FROM THE JULY 2023 CTFPD TRUSTEES' MEETING

July 10, 2023

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson

Absent - Lieutenant Moeller, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the June 12, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 126 calls were reported for the month of June.

EMS Report: Written report presented. Tim Piepenbrink has accepted the position of EMS Coordinator. Due to FDA Regulations, Silver Cross EMS will no longer allow CTFPD to have a reserve of controlled substances. Firefighter/EMT Newton created an excel spreadsheet exporting information from the current inventory program, which will assist with making the inventory control of expiring drugs and equipment much easier. Contact is being made with members delinquent on continuing education hours.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. Firefighter/EMT Copano completed VMO and Firefighter/EMT Moersch completed FAE. One POC member will begin the Fire Academy this fall, in addition to possibly two more members. Joint training will be held with Beecher Fire Protection District this week. CTFPD will be meeting with the Village of Crete Fire Department to discuss joining the training sessions.

Trustee Miller stated his father recently called 911 and the callback number on the messaging system was no where close to his landline. It was reported to LCC. Recommendation was made residents should call the non-emergency number and verify their information on record with LCC.

Grant Summary: No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. Inspections will begin this month. Working with contractors on the requirements for storage unit expansion at 25608 S. Dixie Highway. Recommendation was made to amend the current fire code to include storage units be required to have a fire alarm system. Trustees advised contact be made with the attorney for direction. A variance request has been received from Will County for the solar field at Munz and Cottage Grove. Received clarification Aqua Illinois is covered under federal regulations and is not required to follow county or local codes.

Chief's Report: Written report submitted. Firefighter/Paramedic Franklin has resigned from his full-time position on the Metro contract; he has offered to remain on the contract as a part-time employee. One new part-time employee has been hired. One new POC member has been added to the roster and four additional POC applicants are being processed. Accident and ambulance billing are current. Hose testing has been completed. Pump testing is complete with the exception of Tender #42, which will undergo an operation review by CTFPD's mechanic. A PO, in the amount of \$6,831.00, was submitted for approval for the replacement of fire hose. A pre-construction meeting for the bathroom remodel at Station #43 took place between the contractor, Chief Radtke and Assistant Chief Swanson. The project is expected to last approximately forty-five days. Demolition is close to completion and material samples are to be provided. Chief Radtke thanked Trustees for allowing him to attend the four-day ILFCA/IAFPD Conference.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **New Star – Thank You** - A thank you was received from New Star for the members who attended their annual consumer picnic.

Trustees agreed to move the September District Meeting from the 11th to the 18th due to the absence of a Board Member.

Old Business: None.

New Business: **Approve Exterior Painting of Station #42 – Posada's Painting Co.** – Due to the fading, peeling and cracking of paint at Station #42, two estimates have been received from Posada's Painting Co. The first estimate, in the amount of \$1,650.00, to touch up the exterior of the station. The second estimate, in the amount of \$6,850.00, includes cleaning, painting and trimming the exterior. Motion by Trustee Peterlin to approve the cleaning, painting and

trimming of the exterior of Station #42 for \$6,850.00 by Posada's Painting Co. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Approve 2023 ILFCA/IAFPD Conference Expenses – Motion by Trustee Zimmerman to approve the 2023 ILFCA/IAFPD Conference expenses incurred by District Trustees and the Chiefs, in the amount of \$2,525.88. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Sealing of Closed Session Minutes – Discussion was had whether to open any closed session minutes to the public. Trustee Zimmerman made a motion to keep the closed session minutes sealed another six months. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Misc. Items – Discussion was had regarding FLSA.

Assistant Chief Swanson gave an update on the Tender Committee.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the July 10, 2023 meeting at 8:02 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.