



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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MINUTES FROM THE AUGUST 2023 CTFPD TRUSTEES' MEETING

August 14, 2023

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Assistant Chief Swanson

Absent - Chief Radtke, Lieutenant Moeller, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the July 10, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the July 18, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 130 calls were reported for the month of July.

EMS Report: Written report presented. A second Lucas CPR device has been ordered. The two primary ambulances will be equally equipped once received.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. Four POC members will attend the fire academy starting August 21st, tuition for two of the members has been covered by a grant through Prairie State College. Two Auto Aid Drills were held in July with Beecher and Crete fire departments. The annual JPR testing for all members will begin in September.

Grant Summary: No word has been received on the outstanding grant award notifications.

Fire Prevention: Written report submitted. Notification was received on new solar field projects at Old Monee Road/Sangamon and Torrence Avenue. Balmoral Park has been granted a temporary use permit by Will County to park new Ford vehicles from June 21st through December 17th. Work is being done with contractors regarding requirements on the expansion of storage units on Dixie Highway.

Chief's Report: Written report submitted. One contract employee resigned and two have been hired during the month of July; four positions are filled on the six-person contract. Two part-time employees have been hired. Three new POC members have been added to the roster, with an additional two applicants being processed. Lt. Pinnick is scheduled to return from his leave of absence. SCBA flow testing was completed. A PO, in the amount of \$1,312.54, was submitted for approval to replace the tires on Tender #43. The bathroom remodel at Station #43 is progressing well; tile work is beginning. The exterior painting at Station #42 is complete. Hydro testing of the cascade bottles on Engine #43 and Station #41 is in process.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: None.

Old Business: None.

New Business: **Approve Ordinance #8-14-2023-01 – An Ordinance Abating the Tax Hereto Levied for the Year 2023 to Pay the Principal of and Interest on \$2,380,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009, of the Crete Township Fire Protection District, Will County, Illinois – Motion to approve Ordinance #8-14-2023-01– An Ordinance Abating the Tax Hereto Levied for the Year 2023 to Pay the Principal of and Interest on \$2,380,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2009, of the Crete Township Fire Protection District, Will County, Illinois by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)**

Adopt Pay Procedures Policy – Motion by Trustee Miller the District adopt the Pay Procedures Policy. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Misc. Items – Assistant Chief Swanson stated the Tender Committee intends to have a finalized spec and be ready to go out for bid next month.

Secretary Claus stated the in-house work for the audit has been completed and auditors commended the District Trustees for paying off the Build America Bonds on Station #41 early, as a result saving the taxpayers money in interest.

Closed Session: **Discuss Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:38 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:00 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding personnel. No additional action was taken.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the August 14, 2023 meeting at 8:03 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.