



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

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**EMERGENCY: DIAL 911**

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**MINUTES FROM THE OCTOBER 2023 CTFPD TRUSTEES' MEETING**

**October 16, 2023**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller

Absent - Lieutenant Pinnick

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the September 18, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the October 3, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 140 calls were reported for the month of September.

**EMS Report:** Written report presented. The new Lucas CPR device has been placed in service on Ambulance #42. The Family and Friends CPR Class was cancelled due to lack of interest. All used and expiring medications have been replaced and are up to date. All members are current with their continuing education. Working on the completion of the IDPH EMS Letters of Commitment for the state and Silver Cross.

**Training Officer:** Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. September's Auto Aid Drill was live fire training with Beecher. October's drill will be basic company skills in Crete. Participated in MABAS 27 auto aid drill on October 3<sup>rd</sup>, one member was injured during the drill. Two members attended Nicor

natural gas fire training. A house has been acquired for training in the district. Four POC members will be graduating from the fire academy December 20<sup>th</sup> at 5pm.

**Grant Summary:** No word has been received on the outstanding grant award notifications. Fire Prevention received a grant for supplies from State Farm Insurance.

**Fire Prevention:** Written report submitted. Fire Prevention Open House was a success; good turnout from the public. An update was given on the Dixie Highway storage unit expansion. A variance request has been received from Will County for a two-foot easement, from the required five feet, for a metal shed at 25848 S. Cottage Grove. Notice was also received regarding the installation of a back-up generator at the cell phone tower on Klemme Road. No update on the three solar field projects.

**Chief's Report:** Written report submitted. Four positions are filled on the six- person contract; one employee is off due to injury. Two part-time employees have been hired. Two new POC members have been added to the roster. ISO testing has been completed for the year, with the exception of inspections. Accident and ambulance billing are current. Hydro testing of the cascade bottles on Engine #43 and at Station #41 have been completed. It was reported Carol Sokoloski, a long-time member of the Auxiliary, passed away and was recognized for her service. Several CTFPD members, both past and present, paid their respect and participated in the Fire Department walk through for recently deceased Crete Fire Chief JP Muirhead.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Peterlin. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Communications:** **Jack & Barbara Wayne – Thank You** - A thank you was received from Jack and Barbara Wayne for emergency services provided.

**The Family of Carol Sokoloski – Thank You** – A thank you was received from the family of Carol Sokoloski for the sympathy expressed during their time of loss.

**Old Business:** None.

**New Business:** **Misc. Items** – Assistant Chief Swanson stated the bathroom remodel project at Station #43 has been completed.

**Closed Session:** **Discuss Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 7:30 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:39 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding personnel. A special meeting will be scheduled for October 20<sup>th</sup> at 3:30 pm to include a closed session to discuss personnel. No additional action was taken.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the October 16, 2023 meeting at 8:41 PM by Trustee Miller. Second Trustee Peterlin. Motion carried.**