



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



A handwritten signature in black ink, appearing to be "M. Miller".

MINUTES FROM THE NOVEMBER 2023 CTFPD TRUSTEES' MEETING

November 13, 2023

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson, Lieutenant Moeller

Absent - Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the October 16, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the October 20, 2023 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Old Business: **Open & Discuss / Award "Tender Bid"** – Trustee Zimmerman opened and read into record the following bids received for the new 3000 Gallon Tender:

1) Rosenbauer / Sentinel Emergency Solutions

One (1) Rosenbauer Stainless Body Tender Freightliner Chassis
\$565,045.00

Chassis Pre-Pay – Subtract \$12,665.00 / New Price \$552,380.00

100% Pre-Pay – Subtract \$19,700.00 / New Price \$545,345.00

2) Alexis Fire Equipment

One (1) Alexis 3000 Gallon Tender
\$467,198.00

Options: Aluminum Body Panels – Add \$7,957.00

3) Fire Service Inc.

Option #1

One (1) Fouts Fire Freightliner M2 112 / 3000 Gallon Tanker Apparatus
\$445,500.00

Option #2

One (1) E-One Freightliner M2 112 / 3000 Gallon Tanker Apparatus
\$463,500.00

The Chiefs were directed to review the bids and have a recommendation available to Trustees in order to award the bid at the December 11, 2023 District Meeting.

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 126 calls were reported for the month of October.

EMS Report: Written report presented. Work continues on catching up with quality control on old patient care reports. Company drill training for the month of October consisted of an EMS scenario with a full arrest utilizing the EMS training mannequin. Plans are to schedule a Heart Saver CPR class in January or February. A new refusal policy is being created utilizing guidelines set forth by Silver Cross and the State of Illinois.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. Four POC members will graduate from the Fire Academy December 20th at 5pm. Two of the four have passed the Mod A test. Firefighter Sline received FSVO certification. Firefighter Stanford is scheduled to take the written test for FSVO. An Auto Aid Drill on fire ground operations was held in October with Beecher and Crete fire departments. MABAS 27 will host a live fire training in Beecher on November 28th.

Grant Summary: A proposal for communication equipment has been submitted to LCC in regards to the \$50,000.00 awarded to the fire department through Will County. No word has been received on the remaining outstanding grant award notifications.

Fire Prevention: Written report submitted. Village Woods is vacated of all residents. A meeting has taken place with management regarding required fire codes for the vacated premises. Balmoral Park is unable to find a company to glycol the sprinkler system; the system is still charged while they continue to look.

Chief's Report: Written report submitted. Four positions are filled on the six-person Metro contract. The injured contract employee, reported last month, has been cleared to return to work without restrictions. One part-time employee has been hired. One new POC member has been added to the roster and will attend the fire academy this spring. Accident and ambulance billing are current. ISO testing has been completed for the year with the exception of inspections. A PO, in the amount of \$2,143.08, was submitted for approval to upgrade the firewalls at all three stations. An additional PO, in the amount

of \$2,355.97, was submitted for approval to repair the backflow preventer system at Station #42. Chief Radtke will be attending a meeting tomorrow regarding a review of the active shooter call at Crete Monee High School.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: **Village of Crete – Notice Regarding Proposed Annexation of Property Located at 25608 S. Dixie Highway & 25664 S. Dixie Highway, Crete IL** – Notice was received regarding the proposed annexation of 25608 S. Dixie Highway and 25664 S. Dixie Highway to the Village of Crete.

Crete Fire Department – Thank You – A thank you was received from Crete Fire Department for responding to a structure fire on October 29th.

New Business: **Approve Employment Agreement for Fire Chief of the Crete Township Fire Protection District, Will County Illinois** – Motion to approve the employment agreement for Fire Chief of the Crete Township Fire Protection District, Will County Illinois between Donald Radtke Jr. and CTFPD by Trustee Peterlin. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Approve Workers’ Compensation Renewal – IPRF – Trustee Miller made a motion to approve the Workers’ Compensation Renewal with Illinois Public Risk Fund for an annual premium of \$62,045.00. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Approval of Audit for Year Ending April 30, 2023 – Motion by Trustee Miller to approve the audit for the year ending April 30, 2023. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the November 13, 2023 meeting at 8:13 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.