



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
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**MINUTES FROM THE FEBRUARY 2024 CTFPD TRUSTEES' MEETING**

**February 12, 2024**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

A handwritten signature in black ink, appearing to be "M. Miller", written over the address information.

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Lieutenant Moeller

Absent - Assistant Chief Swanson, Lieutenant Pinnick

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the January 8, 2024 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 159 calls were reported for the month of January.

**EMS Report:** Written report presented. Drug boxes are up to date and logs have been turned in to Silver Cross. All members are current with continuing education. Two POC members are currently in EMT school through Prairie State. One EMT student from outside the department is completing ride time through CTFPD. The engine was replaced on Unit #A43. Due to regen issues with Unit #A43, Trustees approved the replacement of the exhaust filter in the amount of \$5,728.00. Mega movers are on order to assist crews with proper lifting techniques. Research is being completed on the replacement of all three IO drills due to age. Estimates are also being obtained for new EMS bags and a new training mannequin. Due to an issue with a change in software and the recording of calls for radio reports through Franciscan Dyer, calls are now being recorded by Silver Cross and patched through to Dyer. Franciscan Dyer is expected to have a new system operating within thirty to ninety days.

**Training Officer:** Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 623 training hours

were recorded for the month of January. One POC member will start the Fire Academy January 18<sup>th</sup>. Four POC members have completed Hazmat Operations. January's Auto Aid Drill concentrated on scene size-up. Ice rescue is scheduled for February, weather permitting. February 13<sup>th</sup> CTFPD will participate in MABAS 27 incident command training.

**Grant Summary:** The application for the AFG Grant is being completed. Additional grants will be applied for as they become available.

**Fire Prevention:** Written report submitted. Fire safety inspections are ongoing. Crete Township Firefighters Association is sponsoring a photo fundraiser; mailings will go out to residents shortly.

**Chief's Report:** Written report submitted. One contract employee has been hired on the Metro contract; five positions are now filled on the six- person contract. One part-time applicant is being processed to hire. One part-time member on medical leave has been released by the doctor to return to work with no restrictions. ISO testing is completed for 2023. Ambulance billing is current. The Will County grant has been submitted for radios/communication equipment. Front and rear springs have been replaced on Unit #E43. Will County Health and EMA has provided CTFPD with Covid tests and masks.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** **The Family of Jeffrey Price – Thank You** – A thank you was received from the family of Jeffrey Price for the sympathy expressed during their time of loss.

**Frankfort Fire Protection District – Thank You** – A thank you was received from Frankfort Fire Protection District for responding to a technical rescue on top of the 125 foot grainery tower on January 11<sup>th</sup>.

**Will County Land Use Department – Application for Temporary Use Permit for the Property Located at 26435 S. Dixie Highway, Crete IL** – Notification received from Will County regarding an application for a temporary use permit for the purpose of storing new Ford automobiles in the parking lot at 26435 Dixie Highway, Crete IL. Trustees agreed a letter be submitted outlining the District requirements for storage of vehicles within the parking lot.

**Old Business:** **Adopt Use of District Facilities by Outside Organizations/Citizens Policy** – Chief Radtke reported after speaking to the attorney about the required insurance/bond by the requester and how the policy applies to outside organizations who have utilized the station for years, the attorney clarified the District may decide what to enforce. If a bond is not required by the District, the recommendation is to require a signed waiver. A signed waiver results in the least amount of protection to the District; the required

insurance/bond allows for the most protection. Each application may be handled on a case by case basis. After much discussion, Trustees agreed applications to rent District facilities be submitted thirty (30) days prior to the date requested and the application be placed on the District Meeting agenda for approval by the Board of Trustees; decisions regarding the insurance/bond to be made on a case by case basis. Chief Radtke was directed to make the appropriate amendments to the proposed policy for approval at the March District Meeting.

**Discussion and Possible Approval of Adjustments to Paid On Call Program** – The Chief and Assistant Chief continue to discuss possible options for the restructuring of the POC program.

**New Business:** None.

**Closed Session:** None.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the February 12, 2024 meeting at 8:02 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**