



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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Timothy Miller

**MINUTES FROM THE FEBRUARY 2024 CTFPD
DECENNIAL COMMITTEES ON LOCAL GOVERNMENT
EFFICIENCY ACT COMMITTEE MEETING**

February 12, 2024

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

6:00 PM – Meeting was called to order by Trustee Miller.

Roll Call: Present - Trustee Miller, Trustee Peterlin, Chief Radtke, Christopher Moeller, Jeff Panega, Trustee Zimmerman arrived 6:08 pm
Absent - None

Public Comment: No one from the public was present for comment.

**Approval of
Minutes:**

Motion was made by Trustee Miller to accept the minutes of the September 18, 2023 meeting. Second Trustee Peterlin. Motion carried. (6-yes, 0-no)

**Study of Local
Government
Efficiencies:**

Chief Radtke stated all required information has been gathered in paper format to complete the Efficiency Act Report. A portion of the recommended templates have been completed under Section II. General Information; Subsections A. Location, C. Fire Stations, D. Employees and E. Fire & EMS Apparatus. Required text within these sections is forthcoming. He questioned members of the committee how they would like to proceed with the review.

Discussion was had regarding Section II. Subsection F. Services & Programs. Existing programs discussed were CPR classes, Fire Prevention Open House, Car Seat Installations, Fire Work Inspections and Fuel programs. Potential Future Services to consider consisted of programs for high-risk residents, group health programs and mental health programs; programs to benefit residents of the District.

A review of Section VI. Subsection D. Training was completed. All members required to complete OMA and FOIA training are in compliance. Sexual Harassment Prevention training is completed by department members on an annual basis. Currently, District Trustees and the Administrative Assistant are not included on this training. Committee members agreed these

individuals should be added to the Target Solutions training software and required to complete the Sexual Harassment Prevention Training on an annual basis along with all other members.

Chief Radtke stated the remaining information gathered will be transferred to the report template for review. Conclusions and recommendations will be discussed at the next scheduled meeting.

**Preparation of
Efficiency Act
Report:**

None.

**Setting of Next
Meeting:**

The next meeting was scheduled for Monday, April 8, 2024 at 6:00 pm.

Motion to Adjourn the February 12, 2024 meeting at 6:53 PM by Trustee Miller. Second Trustee Peterlin. Motion carried.