



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**



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MINUTES FROM THE JUNE 2024 CTFPD TRUSTEES' MEETING

June 10, 2024

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

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7-8-24
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7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson, Captain Veste, Lieutenant Moeller
Absent - Lieutenant Pinnick

Appointment of District OMA & FOIA Officers:

Motion by Trustee Miller to appoint Mindi Claus the District OMA & FOIA Officer. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Oath of Office – Captain Christopher Moeller – The oath of office was administered to Captain Christopher Moeller by Secretary Claus.

Secretary’s Report: Motion was made by Trustee Miller to accept the minutes of the May 13, 2024 meeting. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Treasurer’s Report: Treasurer’s Report was read by Trustee Peterlin. Motion to accept the Treasurer’s Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 122 calls were reported for the month of May.

EMS Report: No report submitted. Drug boxes are up to date and logs have been turned in to Silver Cross. The new Lucas device is now in service.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 947 training hours were recorded for the month of May. CTFPD hosted a three-day trench drill sponsored by the CART organization.

Grant Summary: A grant, in the amount of \$19,950.00, has been awarded to the Crete Township Firefighter’s Association from the pipeline for the purchase of

bunker gear and PPE. No word has been received on the remaining outstanding grant award notifications.

Fire Prevention: Written report submitted. No update on the solar field projects. Several members attended the Touch a Truck Event May 25th at Illinois Lutheran School.

Chief's Report: Written report submitted. A single role medic has been hired on the Metro contract. This individual has completed the BOA Academy through the University of Illinois and is still in need of testing for certification. During this shift, CTFPD has increased staffing to three personnel; two being Basic Operation Certified firefighters for safety purposes. Firefighters Peters and Bais have graduated from the EMT-Basic program. POC member Haemker has graduated from the Fire Academy. Firefighter/EMT-B Wilkens has accepted a training officer position with Crete Fire Department and stated he would like to continue on as the Assistant Training Officer with CTFPD. Ambulance billing is current. Hose testing and inspections continue this month. Pump, ladder and SCBA testing will be scheduled. Three estimates for asphalt work at Station #41 have been obtained. Due to the cost of the project, Trustees directed Chief Radtke to prepare a spec to go out to bid. A PO, in the amount of \$3,147.00, was presented for the purchase of software allowing the District to customize an informational board shared between stations reporting who is working, training status, mapping systems, etc. The Association will be purchasing the monitors for each of the stations. An oil sample from Unit #A43 was sent out; waiting on results. An air leak is being addressed on Unit #T42.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: Trustee Zimmerman informed the Board he will not be available for the September 9th District Meeting. Trustees agreed there is no need to change the date of the meeting.

Old Business: None.

New Business: **Letter of Resignation – Firefighter/Paramedic Andrew Sline** – Motion by Trustee Miller to accept the letter of resignation from Firefighter/Paramedic Andrew Sline. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Approve Contract to Rent 5 Acres for Farming West of Station #41 – Vincent L. Demma Trust – Motion by Trustee Miller to approve a contract with the Vincent L. Demma Trust to rent the five acres west of Station #41 for five years for the purpose of farming. Rent shall be set at \$250.00/year. The contract is completely at the preference/discretion of CTFPD. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Approve Intergovernmental Automatic Response Agreement Between the Crete Township Fire Protection District and the Beecher Fire Protection District - Motion by Trustee Miller to approve the Intergovernmental Automatic Response Agreement Between the Crete Township Fire Protection District and the Beecher Fire Protection District. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Discussion and Possible Action Regarding the Purchase of a New Support Vehicle – Assistant Chief Swanson presented estimates for the purchase of a 2025 Ford Interceptor, 2023 Ford Expedition and a 2024 Ford Expedition. All three estimates include the outfitting of the vehicle with emergency lights, siren, center console and installation of radios. The 2023 Ford Expedition is the last one in stock. Discussion was had regarding the features of each model. Motion by Trustee Miller to approve the purchase of the 2023 Ford Expedition. If the 2023 model is no longer available, motion to approve the purchase of the 2024 Ford Expedition. Purchase of the new support vehicle is not to exceed \$73,900.00. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the June 10, 2024 meeting at 7:46 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.