



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**



26730 S. Stoney Island
Crete, Illinois 60417-4746

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Jeremy Miller
8/12/24

**MINUTES FROM THE APRIL 2024 CTFPD
DECENNIAL COMMITTEES ON LOCAL GOVERNMENT
EFFICIENCY ACT COMMITTEE MEETING**

April 8, 2024

**Crete Township Fire Protection District – Station #41
26730 S. Stoney Island
Crete, IL 60417**

6:00 PM – Meeting was called to order by Trustee Miller.

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke,
Christopher Moeller, Jeff Panega
Absent - None

Public Comment: No one from the public was present for comment.

Approval of Minutes: Motion was made by Trustee Peterlin to accept the minutes of the February 12, 2024 meeting. Second Chief Radtke. Motion carried. (6-yes, 0-no)

Study of Local Government Efficiencies: Chief Radtke presented a preliminary Efficiency Act Report for review by the committee. Completed sections are noted in black ink; sections to be completed or requiring text to be written are noted in red ink.

In regards to Section VI. Subsection B. Board of Trustees Manual, Trustee Miller stated the District Board of Trustees follow the statutes/policies listed under the Illinois Fire Protection District Act and regulations taught in the Essential Trustee Training course. Discussion was had whether a separate policy needs to be established by the District. The majority of members agreed the above referenced policies are sufficient; no additional written policy is necessary.

Discussion was had regarding procedures listed under Section VI. Subsection C. Members agreed as long as the District is compliant with the current state statutes, additional forms or written procedures are not required for FOIA requests, review of closed session minutes, filing of statements of economic interest and the posting/filing of OSHA 300A reports.

Following up on Section VI. Subsection D. Sexual Harassment Prevention Training, Chief Radtke stated the District Trustees and Administrative

Assistant may have to complete the annual Target Solutions training in paper format rather than electronic format. There are possible issues with adding these four individuals to the software program and reporting. Additional research is being completed.

**Preparation of
Efficiency Act
Report:**

The Committee agreed Chief Radtke and Secretary Claus should continue to gather information, complete the report template and email the incomplete sections as they are finished to Committee members for review. Members will note their comments for discussion at future meetings.

**Setting of Next
Meeting:**

The next meeting was scheduled for Monday, June 10, 2024 at 6:00 pm.

Motion to Adjourn the April 8, 2024 meeting at 6:32 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.