



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island  
Crete, Illinois 60417-4746

Phone: 708.672-3111 Fax: 708.672-4596

**EMERGENCY: DIAL 911**

www.cretetwpfire.com



*Timothy Miller 9/9/24*

**MINUTES FROM THE AUGUST 2024 CTFPD TRUSTEES' MEETING**

**August 12, 2024**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke  
Absent - Assistant Chief Swanson, Captain Veste, Captain Moeller, Lieutenant Pinnick

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the July 8, 2024 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 146 calls were reported for the month of July.

**EMS Report:** No report submitted. Drug boxes are up to date and logs have been turned in to Silver Cross. Firefighter/Paramedic Piepenbrink has resigned from the EMS Coordinator position effective August 31, 2024.

**Training Officer:** Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 447 training hours were recorded for the month of July. July's Auto Aid Drill was dry hydrant operations/drafting in Beecher. August will consist of truck operations in University Park. The single role medic on the Metro contract has passed Mod A & B; he is scheduled for the Mod C test in the next thirty days. One POC member will attend the fall Fire Academy and three members are enrolled in Paramedic class.

**Grant Summary:** No word has been received on the remaining outstanding grant award notifications.

**Fire Prevention:** Written report presented. Construction has begun on the solar field at 701 E. Goodenow. Fire Prevention Open House is scheduled for Saturday, September 28<sup>th</sup>. Fire safety inspections will continue this month.

**Chief's Report:** Written report submitted. One candidate has accepted the position on the Metro contract with a start date of late August. One applicant has been hired on the part-time roster. Forms have been designed for personnel to complete with the required information on scene in order to resume accident billing. Ambulance billing is current. Annual pump testing and SCBA flow testing have been completed. Chief Radtke stated he is in the process of writing the Request for Proposal for the asphalt project at Station #41. Two rear tires were replaced on Engine #43. Openings for the EMS Coordinator and Training Assistant will be posted. Firefighter/Paramedic Piepenbrink has requested a six month leave of absence. Motion to grant the requested six month leave of absence to Firefighter/Paramedic Piepenbrink by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Chief Radtke stated Assistant Chief Swanson is in the process of updating the Rules & Regulations, in addition to the Standard Operating Guidelines. The majority of changes relate to the correction of apparatus numbers along with minor updates to the required rules/procedures. He requested the updates be approved by the Board on a biannual basis rather than an individual basis. District Trustees agreed the approval of updates can operate on the same schedule as the review of closed session minutes.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Communications:** Trustee Miller reported an agreement had been received from Beecher Fire Protection District requesting CTFPD's signature to share a brush truck purchased by the solar company. Trustees directed Chief Radtke to notify Beecher that CTFPD will not be signing the agreement due to a pre-existing Intergovernmental Agreement for mutual aid.

Trustee Miller gave an update on the status of Balmoral Race Track.

Chief Radtke stated the family of a Crete Township resident, who had recently passed away, directed memorials be made to CTFPD.

**Notice – Nominating Petitions for April 1, 2025 Election Available August 20, 2024** – Secretary Claus stated a Legal Notice will be published in The Vedette and posted by the District announcing petitions will be available August 20, 2024 for the April 1, 2025 election. One Trustee position is up for election for a six-year term. Petitions must be filed at Station #41 no earlier than November 12, 2024 and no later than November 18, 2024 at 5:00 pm.

**Old Business:** None.

**New Business:**        **Approve Purchase of New Ambulance** – Chief Radtke presented a quote and preliminary build specifications for a new ambulance purchased through the Suburban Purchasing Cooperative Joint Purchasing Program. After reviewing the options, motion by Trustee Miller to approve the purchase of a 2025 Ford F550 4x4 diesel chassis on a custom Horton conversion per the build specification in the amount of \$376,694.00. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Closed Session:**        None.

**Citizens Speak:**        No one from the public was present for comment.

**Motion to Adjourn the August 12, 2024 meeting at 7:49 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**