



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

26730 S. Stoney Island
Crete, Illinois 60417-4746

Phone: 708. 672-3111 Fax: 708. 672-4596

EMERGENCY: DIAL 911

www.cretetwpfire.com



A handwritten signature in black ink, likely of a representative of the Fire Protection District.

MINUTES FROM THE NOVEMBER 2024 CTFPD TRUSTEES' MEETING

November 12, 2024

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson

Absent - Captain Veste, Captain Moeller, Lieutenant Pinnick

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the October 15, 2024 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 127 calls were reported for the month of October.

EMS Report: Written report submitted. Drug boxes are up to date and logs have been turned in to Silver Cross. Three members continue to do well in Prairie State's Paramedic Program, as well as one member in Prairie State's EMT-B program. EMS drill for the month of November will cover Trauma Assessment and Treatment. Research is being done on the purchase of an interactive manikin with feedback on several scenarios for training purposes. Options on pricing should be available by the end of November.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 729 training hours were recorded for the month of October. October's Auto Aid Drill was live burn with Beecher, Crete and Sauk Village Fire Departments. November will be RIT training. Firefighter Newton received his Advanced Fire Officer. The single role medic on the Metro contract only has the HazMat Ops module to complete for the firefighter certification. Accident billing is current.

- Grant Summary:** CTFPD has been denied the FEMA grant for air packs and a cascade system. No word has been received on the remaining outstanding grant award notifications.
- Fire Prevention:** Written report presented. Balmoral Park has confirmed plans are to drain the sprinkler system once freezing weather approaches. Construction continues on the solar field at 701 E. Goodenow. Fire safety inspections will continue this month. No updates on the solar fields on Torrence Avenue or Munz Road and Cottage Grove.
- Chief's Report:** Written report submitted. One POC member continues to attend Basic Operation Firefighter at Prairie State College. Officer testing for Lieutenant has been completed and the list has been posted. A request to promote three members to rank of Lieutenant is to be discussed later following the discussion regarding an amendment to the Rules & Regulations under New Business. Annual hose, pump and SCBA flow testing have been completed. Ladder testing will be scheduled for December. Ambulance billing is current. The GEMT application has been submitted to the State of Illinois. Discussion was had on changes in reporting requirements scheduled for 2026 as required by the federal government. Estimates to replace the drain system and grind the pitting out of the bay floor at Station #43 are being assembled. Ambulance #43 will return from paint repairs mid-November. Reimbursement for the deployment of Utility #41 to Florida is being applied for. The second traffic safety class was held by CTFPD and Crete EMA.
- Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)
- Communications:** **Project Fire Buddies – Thank You** - A thank you was received from Project Fire Buddies for allowing the local chapter to participate and sell merchandise at the annual open house.
- Chicago Heights Fire Department – Thank You** – A thank you was received from Chicago Heights Fire Department for responding to structure fires at 1532 Lowe on October 22nd.
- Village of Crete – Notice Regarding Proposed Annexation of Approximately 67.772 Acres of Vacant Property Located at the Northeast Corner of Sangamon Street & Old Monee Road, Crete IL** – Notice was received regarding the proposed annexation of approximately 67.772 acres of vacant property, at the northeast corner of Sangamon Street and Old Monee Road, to the Village of Crete.
- Old Business:** **Update on Filing of Efficiency Committee Compliance Report** – Chief Radtke reported the Efficiency Compliance Report for CTFPD has been filed with the Will County Board and is available for public viewing on their website.

New Business: **Approval of Audit for Year Ending April 30, 2024** – Motion by Trustee Miller to approve the audit for the year ending April 30, 2024. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Approve Workers' Compensation Renewal – IPRF – Trustee Miller made a motion to approve the Workers' Compensation Renewal with Illinois Public Risk Fund for an annual premium of \$62,207.00. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Discussion and Possible Approval to Amend the Number of Captains & Lieutenants on the Crete Township Fire Protection District – Chief Radtke proposed the following amendments to the Rules & Regulations, page 13:

- At the top of the page, under “C. Captains Rank #5.”, change the maximum number of Captains from three (3) to two (2).
- Under “D. Lieutenants Rank #6.”, change the maximum number of Lieutenants from three (3) to four (4).

The above changes will result in two (2) Lieutenants reporting to each Captain and one Captain reporting to each Chief. This will allow for a more precise flow of communication within the ranks. Motion to amend the Rules & Regulations of the Crete Township Fire Protection District to allow for a maximum of two Captains and four Lieutenants at any given time by Trustee Zimmerman. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Promotion to Lieutenant Effective December 1, 2024 – Firefighter/Paramedic Richard Campione, Firefighter/Paramedic Jason Price and Firefighter/Paramedic Clifford Weyer - Motion to promote Firefighter/Paramedic Richard Campione, Firefighter/Paramedic Jason Price and Firefighter/Paramedic Clifford Weyer to Lieutenant effective December 1, 2024 by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Chief's Evaluation – Chief Radtke distributed his annual evaluation to District Trustees. Trustees will follow up with feedback at the December 9th District Meeting, after they have had time to review.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the November 12, 2024 meeting at 7:48 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.