



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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MINUTES FROM THE DECEMBER 2024 CTFPD TRUSTEES' MEETING

December 9, 2024

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson

Absent - Captain Veste, Captain Moeller, Lieutenant Pinnick, Lieutenant Campione, Lieutenant Price, Lieutenant Weyer

Secretary's Report: Motion was made by Trustee Miller to accept the minutes of the November 12, 2024 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Fire Call Report: Written report presented - 126 calls were reported for the month of November.

EMS Report: Written report submitted. Drug boxes are up to date and logs have been turned in to Silver Cross. Three members continue to do well in Prairie State's Paramedic Program. One member will be graduating from Prairie State's EMT-B program in December. EMS drill for the month of December will cover Trauma Assessment/Treatment and Cold Weather Emergencies. Additional research on pricing options regarding the purchase of an interactive manikin is being completed.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 692 training hours were recorded for the month of November. November's Auto Aid Drill was live burn with Beecher and Crete Fire Departments. Accident billing is current. Fire Academy and EMT Graduation will be held at Prairie State College December 19th at 5pm.

Grant Summary: A grant, in the amount of \$7,577.00, has been received from Illinois Public Risk Fund. No word has been received on the remaining outstanding grant award notifications.

Fire Prevention: Written report presented. Several members participated in the Crete Country Christmas parade. Balmoral Park has drained the sprinkler system due to freezing temperatures. The solar field at 701 E. Goodenow Road has failed the final inspection.

Chief's Report: Written report submitted. The single role medic on the Metro contract has completed his Firefighter certification. There is a possibility an existing Metro employee may transfer to the CTFPD contract, which would fill five positions on the six-person contract. Three part-time applicants and two paid-on-call applicants are currently being processed for hire. A Recognition Ceremony will be held tomorrow at 7:00 pm. Discussion was had regarding the implementation of an Officer on Call program. An evaluation by ISO has been scheduled for June 2025; work will be distributed among the officers in preparation for the review. Annual hose, pump and SCBA flow testing have been completed. Ladder testing will be scheduled for December. Ambulance billing is current. A meeting with a company has been arranged to discuss a plan to replace the drain system and grind the pitting out of the bay floor at Station #43. Ambulance #43 has returned from paint repairs by Foster Coach. Reimbursement for the deployment of Utility #41 to Florida has been applied for.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Communications: None.

Old Business: None.

New Business: **Discuss / Authorize the Annual 3% Increase in Ambulance Charges per Ordinance #02-13-2023-01** – Trustees agreed the District should move forward with the annual 3% increase in ambulance charges per Ordinance #02-13-2023-01; action by the Board of Trustees is not required as stated in the Ordinance.

Set Meeting Dates for 2025 – After a review of the 2025 calendar, Trustee Miller made a motion the 2025 District Meetings be held on the second Monday of the month at 7pm, with the exception of the October meeting. Due to the holiday falling on the date of the regularly scheduled Monday meeting, the meeting will be moved to Tuesday, October 14th. Second Trustee Peterlin. Motion carried. (3-yes, 0-no) 2025 Meeting Dates will be published in the newspaper and posted on the website.

Misc. Items – Discussion was had regarding the wear of tires on the engines and ambulances.

Closed Session: **Personnel / Annual Evaluation & Possible Extension of Chief's Contract**
- Motion to go into Closed Session for the purpose of discussing the annual evaluation/possible extension of the Chief's contract at 7:32 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:15 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding the annual evaluation and one-year extension of the Fire Chief's contract.

Trustee Miller made a motion to extend the existing contract for the Fire Chief one (1) additional year. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Citizens Speak: No one from the public was present for comment.

Motion to Adjourn the December 9, 2024 meeting at 8:20 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.