



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

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**MINUTES FROM THE JANUARY 2025 CTFPD TRUSTEES' MEETING**

**January 13, 2025**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke  
Absent - Assistant Chief Swanson, Captain Veste, Captain Moeller, Lieutenant Pinnick, Lieutenant Campione, Lieutenant Price, Lieutenant Weyer

**Secretary's Report:** Motion was made by Trustee Miller to accept the minutes of the December 9, 2024 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion was made by Trustee Miller to accept the minutes of the December 10, 2024 meeting/recognition ceremony. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 146 calls were reported for the month of December; 1,521 calls for the year 2024.

**EMS Report:** None.

**Training Officer:** Written report submitted. Listed are members who have completed trainings and those working on completing outstanding trainings. 643 training hours were recorded for the month of December. Meetings were held for Auto Aid Training and the MABAS 27 Training Committee. Accident billing is current.

**Grant Summary:** The AFG Grant was submitted for the SCBA and Cascade system replacement. No word has been received on the remaining outstanding grant award notifications.

**Fire Prevention:** Written report presented. Permit plans were approved for an outdoor theatre log cabin structure located at 21715 S. Dixie Highway. Balmoral Park has drained the sprinkler system due to freezing temperatures. There is no update on the re-inspection of the solar field at 701 E. Goodenow Road.

**Chief's Report:** Written report submitted. One contract employee has been hired on the Metro contract; five positions are now filled on the six- person contract. An additional offer has been made for the sixth contract spot; CTFPD is awaiting a reply. Two part-time applicants have completed the hiring process and are now training. Two new POC members have finished orientation. Jacob Haemker graduated from the EMT-B program and Chris DeFrank graduated from the Fire Academy in December. All three members attending the paramedic program have passed the mid-term. A meeting was held with EMS Management & Consultants to discuss an increase in ambulance rates and the percent of collections vs. invoices billed. Tires have been replaced on Unit #A42 and Unit #A43. The current fire reporting software will no longer be utilized as of December 2025. Different software options are being looked at; more information will be reported when available.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** None.

**Old Business:** None.

**New Business:** **Authorize Request for Proposal Regarding Floor & Drain Project – Station #43** – After reviewing the Request for Proposal, Trustees authorized Chief Radtke to go out to bid for the replacement of drains and floor repair at Station #43. A legal notice will be published in the newspaper and bids will be opened at the February 10<sup>th</sup> District Meeting.

**Discussion and Possible Approval of Proposed Amendments to Rules & Regulations** – Chief Radtke presented a revised set of Rules & Regulations for review. Minor adjustments have been made to correct titles/classifications which have changed over the years. A section to define the duties of Officer on Call has been added. Discussion was had regarding the consideration of mandatory physicals; no additions were made to the Rules & Regulations on this matter. Upon review, a motion was made by Trustee Miller to approve the proposed amendments to the Rules & Regulations of CTFPD. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Sealing of Closed Session Minutes** – Discussion was had whether to open any closed session minutes to the public. Trustee Zimmerman made a motion to keep the closed session minutes sealed another six months. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Misc. Items** – Discussion was had regarding the benefit of installing solar panels at each of the fire stations. No action will be taken at this time.

**Closed Session:** None.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the January 13, 2025 meeting at 7:58 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**