



**CRETE TOWNSHIP  
FIRE PROTECTION DISTRICT**

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**MINUTES FROM THE JANUARY 2026 CTFPD TRUSTEES' MEETING**

**January 12, 2026**

**Crete Township Fire Protection District – Station #41**

**26730 S. Stoney Island**

**Crete, IL 60417**

**7:00 PM – Meeting was called to order by Trustee Miller.**

**Pledge of Allegiance**

**Roll Call:** Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke  
Absent - Assistant Chief Swanson, Captain Veste, Captain Moeller, Lieutenant Pinnick, Lieutenant Campione, Lieutenant Price, Lieutenant Weyer

**Secretary's Report:** Motion by Trustee Miller to accept the minutes of the December 8, 2025 meeting. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Treasurer's Report:** Treasurer's Report was read by Trustee Peterlin. Motion to accept the Treasurer's Report by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

**Fire Call Report:** Written report presented - 162 calls reported for the month of December; 1,715 calls for the year 2025.

**EMS Report:** No report.

**Training Officer:** Written report submitted. Listed are members who have completed trainings and those working on completing outstanding training assignments. 318 training hours were recorded for the month of December. A meeting is planned for Auto Aid Training to set the schedule for 2026. A MABAS 27 Training meeting is also scheduled for January 12<sup>th</sup> to set dates for 2026 monthly trainings as well.

**Grant Summary:** No word has been received on the remaining outstanding grant award notifications.

**Fire Prevention:** Written report presented. Construction has begun on the solar field at 23125 S. Torrence Avenue. In addition, multiple solar field sites have begun the pre-approval phase of construction. No update on the Crete Township Community Center proposed kitchen. Balmoral Park drained the sprinkler

system due to cold weather. A meeting has been requested by Second Story Ranch regarding fire alarm requirements. Discussion was had concerning a residence within the district hosting advertised parties and the excessive amount of cars parked in the area creating the inability to maneuver emergency apparatus down the street. Trustees advised Chief Radtke to contact the District Attorney and Will County Land Use for direction on the issue.

**Assistant Chief:** Written report submitted. Accident billing is current. Working through some issues with the new reporting software since going live. The next phase of ImageTrend will be reporting and occupancies with inspections.

**Chief's Report:** Written report submitted. The Metro contract has the full six personnel assigned to CTFPD. A past employee and a possible applicant are interested in part-time employment. Hose, pump, ladder and SCBA testing will be scheduled for 2026. Accident and ambulance billing are current. Delivery of the new tender is expected by the end of January. Multiple Knox boxes have been installed or moved in the District in the last thirty days. Statistic reports are being built within the new reporting software and will be presented as they become available.

**Approval of Bills:** Motion to accept bills as submitted by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Communications:** None.

**Old Business:** **Discussion and Possible Approval to Add a Fifth Member to Daily Staffing of Crew** – Previously, Chief Radtke proposed adding a fifth member to the daily staffing of the crew five (5) days a week, Monday through Friday, from 6am to 6pm at Station #43. Due to the increase in calls during the day, this would allow one station to handle a call rather than requiring the response of both stations and crews. After much discussion, Trustee Miller made a motion to approve adding a fifth member to the daily staffing of the crew on a trial basis, five (5) days a week from 6am to 6pm, during the months of March, April and May. It will then be evaluated whether staffing of a fifth member to the daily crew will continue. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**New Business:** **Approve Juneteenth as a Recognized Holiday for District Employees** – Motion to approve Juneteenth as a recognized holiday for District employees by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Approve Amendment to the Current Chief's Contract to Allow for the Carryover of an Additional Week of Vacation; A Total of Ten (10) Vacation Days from the Previous Year** – Trustee Miller made a motion to amend the current Chief's contract to allow for the carryover of an additional week of vacation; a total of ten (10) vacation days from the previous year. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Sealing of Closed Session Minutes** – Discussion was had whether to open any closed session minutes to the public. Trustee Zimmerman made a motion to keep the closed session minutes sealed another six months. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

**Misc. Items** – Discussion was had whether to declare the old tender and one of the support vehicles surplus property.

**Closed Session:** **Personnel** - Motion to go into Closed Session for the purpose of discussing personnel at 8:04 pm by Trustee Miller. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Motion to come out of Closed Session at 8:34 pm by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Trustee Miller stated Closed Session discussion was regarding personnel. No additional action was taken.

**Citizens Speak:** No one from the public was present for comment.

**Motion to Adjourn the January 12, 2026 meeting at 8:35 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.**