



**CRETE TOWNSHIP
FIRE PROTECTION DISTRICT**

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M. J. [Signature]
5-11-26

MINUTES FROM THE APRIL 2026 CTFPD TRUSTEES' MEETING

April 13, 2026

Crete Township Fire Protection District – Station #41

26730 S. Stoney Island

Crete, IL 60417

7:00 PM – Meeting was called to order by Trustee Miller.

Pledge of Allegiance

Roll Call: Present - Trustee Miller, Trustee Peterlin, Trustee Zimmerman, Chief Radtke, Assistant Chief Swanson

Absent - Captain Veste, Captain Moeller, Lieutenant Pinnick, Lieutenant Campione, Lieutenant Price, Lieutenant Weyer

Secretary's Report: Motion by Trustee Peterlin to accept the minutes of the March 9, 2026 meeting. Second Trustee Miller. Motion carried. (3-yes, 0-no)

Treasurer's Report: Treasurer's Report will be available for approval at the meeting to close the fiscal year. Date/time of meeting to be determined under new business.

Fire Call Report: Written report presented - 181 calls reported for the month of March.

EMS Report: Written report submitted. Drug boxes are up to date and logs submitted to Silver Cross. All members attending Paramedic and EMT programs are doing well. CTFPD has obtained an IDPH Training Site Code enabling the department to provide and host EMS trainings while providing continuing education for those attending. Working on writing/implementing new EMS policies. Researching new cardiac monitors for next fiscal year. Looking into having an Autism/Special Needs Awareness training for EMS responders for CTFPD and surrounding departments. Silver Cross has implemented skill sessions, in addition to online Moodle assignments. I-Gel Advanced Airway training will occur prior to placing them in service. Preparing for IDPH inspections in May.

Training Officer: Written report submitted. Listed are members who have completed trainings and those working on completing outstanding training assignments. 500.5 training hours were recorded for the month of March. Auto Aid Training completed on Hose Load Deployment at CTFPD. April Auto Aid Training

will cover High Rise Operations hosted by University Park. EMS Silver Cross Skills Training is scheduled for April 7th – 9th.

Grant Summary: No word has been received on the remaining outstanding grant award notifications.

Fire Prevention: Written report presented. Construction continues on the solar field at 23125 S. Torrence Avenue. Crete Township Community Center proposed kitchen failed the first plan review. Plans will be resubmitted with additional required information. Inspections will begin in the next few weeks. Open House is scheduled for Saturday, September 26th from 10:00 am – 2:00 pm at Station #42.

Assistant Chief: Written report submitted. Accident billing is current. New Tender 43 is in service. The next implementation phase of ImageTrend is Preplan.

Chief's Report: Written report submitted. Firefighter/Paramedic Chmura has been hired on the Metro contract bringing the six-person contract back to full staffing. Two part-time applicants and one paid-on-call applicant are completing the hiring process. Hose testing will begin in May. Pump testing is scheduled for June. Accident and ambulance billing are current. Plans are to meet with a landscaper to discuss the project at Station #41 and minor repairs at Stations #42 and #43. Contact has also been made with an environmental company to evaluate the cleanup of the pond at Station #41.

Approval of Bills: Motion to accept bills as submitted by Trustee Miller. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Communications: Chief Radtke reported the District will provide lunch for the dispatchers at Laraway Communication Center for Telecommunications Week.

Old Business: None.

New Business: **Approve the Transfer of Funds Pertaining to Social Security Taxes** – Beckett Accounting is in the process of reviewing the accounts for social security taxes to determine if a transfer is necessary. Issue tabled until the meeting at the end of April to close the fiscal year.

Approve Renewal of Insurance – Assured Partners – Trustees reviewed a proposed three-year contract for the renewal of insurance. Motion by Trustee Miller to approve the three-year contract for the renewal of insurance with Assured Partners; total annual premium for this year is \$36,060.00. Second Trustee Peterlin. Motion carried. (3-yes, 0-no)

Approve Contract for Firefighter/EMS Service – Metro Paramedic Services - Chief Radtke presented a proposed three-year contract with Metro Paramedic Services, providing a 3% increase to the contract employee and a 2.9% increase to the overall contract. This results in an annual cost to the

District of \$783,060.00 compared to last year's cost of \$760,642.88. Discussion was had regarding the comparison of hourly contract rates in the area. Trustees agreed Juneteenth be added to the contract as a holiday for contract employees. Trustee Peterlin questioned where the contract states there is a monthly adjustment to the invoice if the District fills an open contract shift with a District employee. Chief Radtke stated it is currently agreed upon between both parties the invoice is reduced for those hours. District Trustees agreed to provide a 3% increase to the contract employee and directed Chief Radtke to have Juneteenth added to the list of holidays. A revised contract should be ready for approval at the meeting scheduled for the end of April to close the fiscal year.

Discuss / Approval of Pay Raises – Chief Radtke stated based on the increase in cost of living, he recommends a 2% pay increase for District employees. Upon review of the budget, a motion was made by Trustee Miller to approve a 2% wage increase for all District employees, both part-time and POC, effective May 1, 2026. Second Trustee Zimmerman. Motion carried. (3-yes, 0-no)

Set Meeting Date to Close Fiscal Year Ending April 30, 2026 - District Trustees agreed to hold a meeting Monday, April 27, 2026 at 2:00 pm at Station #41 for the purpose of approving any remaining bills and closing the Fiscal Year ending April 30, 2026. All issues tabled at this meeting are to be listed on the agenda for the April 27th meeting.

Misc. Items – Chief Radtke presented a proposal from Metro Billing Services for consideration.

Chief Radtke requested the evaluation to continue staffing a 5th man of the daily crew be completed prior to May 1st. The District Board scheduled the evaluation for May but the June schedules are due from employees May 1st. He stated the addition of the 5th man has been positive for the District and recommends the additional staffing continue for another six to eight months. At that time, another evaluation can take place, with the possible extension from 5 days to seven days. Trustee Miller directed the subject be placed on the April 27th agenda for discussion/action.

Closed Session: None.

Citizens Speak: No one from the public was present for comment.

Motion to Recess the April 13, 2026 meeting at 7:57 PM by Trustee Miller. Second Trustee Zimmerman. Motion carried.